

Topstone Men's Club
Executive Committee Meeting Minutes
January 11, 2018

Location: South Windsor Rec Center

Attendees: Phil Richards, Al Cusson, Joe Staszowski, Ron Brower John Feehan, Dave Melesko, Brian Lathrop, Dave Romano, Rick Labruna, Tim Berger, Jeff Beyer

Meeting was called to order at 6:25 pm by Al Cusson

1. Approval of the December 6, 2017 minutes:

- Unanimously approved

2. Membership Report:

- Brian will mail the 2018 membership applications by January 15th.
- Referral program reminders will be included in all Men's club emails as well as in Jeff's Topstone emails until June. When Brian sends out receipts for the 2018 membership dues, he will also include a reminder about the referral program.
- Brian will develop and print a flyer explaining the Men's club that can be given out in the Pro Shop. Jeff will talk to Joe Kelly about offering a free round of golf if anyone signs up for the Men's club (on the spot).

3. Membership Communications Report:

- Phil will ask Simon to send Jeff the Ct Golfers Magazine Ad that Casey used in past years. Jeff will look into having it run the magazine.

4. Tournament Committee:

- A draft tournament schedule was discussed. It was agreed to merge the Seniors and Jim Owens memorial tournament into one event (gross and net prizes) which will be held in September. John will work with Brent to develop a proposed tournament schedule which the Board will finalize at the February meeting.

5. Handicap and Rules Report:

- Nothing new to report.

6. Treasurer's report:

- Ron distributed the final 2017 financials showing that 2017 ended with a balance of \$1271.92 and a total treasury balance of \$3925.96. He also presented a proposed 2018 budget (based on 294 members). New members (higher first year rate) contributed to the 2017 balance, but this level (42) is not likely to occur in 2018. Phil indicated there are still concerns about membership levels in 2018 with competition from other Men's clubs. The goal will be to reduce the total treasury balance during 2018.

7. Professional Report:

- Discussed in other agenda items.

8. Old/New Business.

- The Board discussed having new members play with a Board member when possible at the beginning of the season and for Board members to introduce themselves to new members when they come to the course to play. Brian will send Board members a list of new members and the time they are playing

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during the first few months of the season. Jeff/Eric will point out the new members to the Board members when they come into the Pro Shop before their round.

- Tim will propose content and format of the cart flyers promoting the Men's Club and get them to Phil before the next meeting. Once the Board finalizes them, Brian will make copies and have them laminated.
- Jeff will look into the cost to supply trophies to the Men's club. The Board will decide how to proceed on trophies in the summer.
- Ron indicated that this will be his last year as treasurer. Phil asked anyone interested in becoming treasurer next year to let him know.
- Rick will manage the Spring banquet logistics which will be held March 14 or 15th.

Adjournment:

- Meeting ended at 8:30 pm.

Next meeting date:

- Feb 7th at the South Windsor Rec Center

Respectfully submitted by Joe Staszowski.

**Topstone Men's Club
Executive Committee Meeting Minutes
February 14, 2018**

Location: Al Cusson's house

Attendees: Phil Richards, Al Cusson, Joe Staszowski, Ron Brower John Feehan, Dave Melesko, Rick Labruna, Tim Berger, Simon Muska, Brent Colby

Meeting was called to order at 6:10 pm by Al Cusson

1. Approval of the January 11, 2018 minutes:

- Unanimously approved

2. Membership Report:

- Current 2018 membership is 104 (ahead of last year's returns).
- Brian will send information on tee games, tournaments and an invitation for the spring banquet to new members with their membership receipts. There will also be an information session for new members at the spring banquet.

3. Membership Communications Report:

- Simon reported that:
 - Webpage will have the spring banquet date and signup genius link (for RSVP) in the next few weeks
 - Once the tournament scheduled is finalized, it will be included on the website
 - A new member section will be added to the website and the member's handbook will be updated (for signups) by the end of February
 - First email will sent in mid-February and include renewal reminder, referral incentive reminder, spring banquet link and the expected opening day. Second email will be sent out in early March and will include same information as the first email.
 - A 2018 membership list will be created as membership payments come in. Emails will be sent to prior year members (last 3years).

4. Tournament Committee:

- A draft tournament schedule was discussed and finalized for 2018. The name of the course for the interclub will not be included on the schedule (no confirmation yet). The schedule will note that tournaments are subject to change.
- Brian will have the punch cards and tournament schedules printed for distribution at the spring banquet.

5. Handicap and Rules Report:

- Nothing new to report.

6. Treasurer's report:

- Ron distributed the 2018 budget (based on 294 members), financial forecast and actuals for 2017 (cash balance is \$3640.53). The board will review the forecast at each meeting and make modifications if required.

7. Professional Report:

- Nothing new to report.

8. Old/New Business.

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- The Board discussed having new members play with a Board member when possible and for Board members to introduce themselves to new members when they come to the course to play (at the beginning of the season). Brian will send Board members a list of new members that are playing each week during the first few months of the season. Jeff/Eric will point out the new members to the Board.
- Tim proposed the content and format for the cart flyers promoting the Men's Club and the course. The flyer will be finalized by the March meeting and Brian will have them printed and laminated.
- The spring banquet will be March 14th. The cost, menu and logistics will be the same as the fall banquet. Details will be discussed at the next Board meeting.

Adjournment:

- Meeting ended at 7:45 pm.

Next meeting date:

- March 7th at 6 PM - South Windsor Rec Department

Respectfully submitted by Joe Staszowski.

Topstone Men's Club
Executive Committee Meeting Minutes
March 7, 2018

Location: Conference Call

Attendees: Phil Richards, Joe Staszowski, Ron Brower John Feehan, Dave Melesko, Rick Labruna, Tim Berger, Simon Muska, Brent Colby, Dave Romano, Brian Lathrop, Jeff Beyer

Meeting was called to order at 6:10 pm by Phil.

1. Approval of the February 14, 2018 minutes:

- Unanimously approved

2. Membership Report:

- Current 2018 membership is 162 (includes 2 medical, 8 new and 2 from prior years). There are 11 members returning that were new members last year.
- Phil will reach out to non-returning members unless it is known why they are not returning.

3. Membership Communications Report:

- Simon reported that he will:
 - Develop a handout describing the tee games for use at the spring banquet, in the pro shop and for posting on the website.
 - Send out one more email regarding the spring banquet

4. Tournament Committee:

- Brian has punch cards and tournament schedules printed for distribution at the spring banquet.
- No additional information available yet on the Interclub

5. Handicap and Rules Report:

- Nothing new to report.

6. Treasurer's report:

- No report this month due to conference call meeting.

7. Professional Report:

- Joe Kelly will give new members one free round with a cart.
- Course staff hours will likely be reduced this year compared to last year.
- No course changes are planned.
- Pro's corner will begin in emails later in the season.
- Simon will send Jeff the Men's club advertisement that was run in the CT Golfer last year
- The new tournament program has new features. More to follow as the Pro shop investigates how to best use them.
- The ABCD tournament and logistics were discussed. A shotgun is being considered with a cookout afterwards. This event will be discussed at the next meeting.
- There will be 3 putting contests this year – 2 Wednesdays and 1 Thursday, more details to follow.

8. Old/New Business.

- The spring banquet logistics and assignments were discussed:
 - Phil will incorporate information for new members into his presentation
 - Brian and Ron will collect membership fees and check-in members who have not paid yet

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March 7, 2018**

- Joe and Rick will check-in those members who have paid their membership fee
- Simon and John will sell 50/50 (\$20) and raffle tickets (3 for \$10 and 10 for \$20)
- Raffle prizes will be Pro Shop credit ranging from \$100 - \$300
- Currently 93 people have registered
- Jeff will give an update on course and pro shop items
- In the fall, the board will consider a raffle prize of a 2019 Men's club membership
- Men's club information will be posted in the Topstone clubhouse hallway cabinets
- Payouts will remain at \$7.50 per tournament participant for at least the first month of the season. If prize payouts fall between two levels, the lower payout level will be used. The board will reassess tournament payouts when the membership totals are better known.

Adjournment:

- Meeting ended at 7:05 pm.

Next meeting date:

- April 4th at 6 PM - Topstone Clubhouse

Respectfully submitted by Joe Staszowski.

Topstone Men's Club
Executive Committee Meeting Minutes
April 4, 2018

Location: Topstone Clubhouse

Attendees: Phil Richards, Joe Staszowski, Ron Brower John Feehan, Simon Muska, Brent Colby, Dave Romano, Brian Lathrop, Jeff Beyer

Meeting was called to order at 6:10 pm by Phil.

1. Approval of the March 7, 2018 minutes:

- Unanimously approved

2. Membership Report:

- Current 2018 membership is 217 (includes 2 medical, 18 new and 24 of 41 that were new last year).

3. Membership Communications Report:

- Simon reported that he will:
 - Post match play qualifying standings throughout the qualifying period
 - Post blank match play brackets showing timeframe for matches
 - Keep Hole In One entries up to date on website
 - Add June to August links to SignUpGenius
 - Change “from” name on emails to TMGC to eliminate AOL bounced emails
 - Send out reminders about the ABCD scramble and match play qualifying
- Simon distributed Men's club and Topstone fliers for comment. These fliers will be put in the carts and possibly on the tables in the clubhouse.
- Simon asked for comments on the club operation handout and website

4. Tournament Committee:

- Due to issues with the interclub with Farmington Woods, the Tallwood Men's club has been approached for the interclub.
- Match play qualifying will be extended to April 29. Dave M will update the Board on the number of players such that if turnout is light, extending qualifying could be considered.
- The 4-man scramble will only be played April 28 and will not be a shotgun
- Dave M will complete major tournament guide such that rules are in place before the events.
- The board agreed that qualifying can occur for both match play events in the same round as long as partners do not give each other advise

5. Handicap and Rules Report:

- Nothing new to report.

6. Treasurer's report:

- Ron distributed the budget spreadsheet. No changes were made by the Board.

7. Professional Report:

- Preferred lies will continue for several more weeks.
- Jeff will investigate if the new tournament program will accommodate the match play pairings

8. Old/New Business.

- Items included in topics above. .

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April 4, 2018**

Adjournment:

- Meeting ended at 7:40 pm.

Next meeting date:

- May 2 at 6 PM - Topstone Clubhouse

Respectfully submitted by Joe Staszowski.

Topstone Men's Club
Executive Committee Meeting Minutes
May 2, 2018

Location: Topstone Clubhouse

Attendees: Phil Richards, Joe Staszowski, John Feehan, Simon Muska, Brent Colby, Dave Romano, Dave Melesko, Rick Labruna, Jeff Beyer

Meeting was called to order at 6:05 pm by Phil.

1. Approval of the April 4, 2018 minutes:

- Unanimously approved

2. Membership Report:

- Current 2018 membership is 244.
- Phil passed out a list of 2017 members that have not renewed as yet. The cold weather in March and April may have contributed to these members not joining as yet, but the average number of members joining in past years May is around 8. Jeff will send out the number of rounds these players played in 2017. Simon will send a targeted email to this list indicating it is not too late to join and reminding them that their GIN will be deactivated as of May 15 if their membership is not paid (unless they opt for just an associate membership -GIN only \$37).

3. Membership Communications Report:

- Simon reported that he will:
 - Post match play qualifying standings and brackets
 - Post information regarding the interclub with Farmington Woods. Sign-ups will begin May 26th at 3pm.
 - Promote ringers in the upcoming emails. Standings will begin to be posted in early June.

4. Tournament Committee:

- Interclub will be with Farmington Woods on June 23-24. The Saturday tee times at Farmington Woods will begin around 11 am. This is the weekend of the TPC tournament. The Mens Club will not subsidize the cost of our shirts, but will offer the \$10 meal credit.
- Match play qualifying ended April 29th. The 2-man is full with the cut at 67. The single event has 60 members signed up, therefore there will be four byes. Brackets will be posted soon.
- Brent will develop the details for each tournament for use by the Pro Shop and Board including things like tees played, tie breaker rules, trophies, # of days played, payouts, when to communicate sign up times, etc.
- Brent will ask Tim to keep track of tournament of champion qualifiers

5. Handicap and Rules Report:

- Dave M will deactivate none returning 2017 members in mid to late May.
- Dave M will begin tracking pace of play from the tee sheets. The focus will be on the habitual offenders.

6. Treasurer's report:

- Phil passed out the budget spreadsheet based on 250 members. The Board discussed options to take at this time and decided to cut the payout from \$7.50 to \$7.00 and eliminate giveaway prizes at the Fall banquet. These changes are projected to lead to a year-end deficit of around \$750, but a year-end

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May 2, 2018

balance of over \$2800 in our overall account. If membership comes in higher than expected, the Board agreed to revisit these changes.

7. Professional Report:

Jeff :

- Will run the cart flyers by Joe
- Discussed the putting contest and the possibility of this being a double elimination event if the attendance is low.
- Discussed the results being posted (with help from Golf Genius). The board is very pleased with the timeliness of the results postings.

8. Old/New Business.

- Dave M will relook at the break points for the flights to see if any changes should be made.

Adjournment:

- Meeting ended at 7:40 pm.

Next meeting date:

- June 6 at 6 PM - Topstone Clubhouse

Respectfully submitted by Joe Staszowski.

Topstone Men's Club
Executive Committee Meeting Minutes
June 12, 2018

Location: Topstone Clubhouse

Attendees: Phil Richards, Joe Staszowski, Ron Brower, Al Cusson, John Feehan, Simon Muska, Brent Colby, Dave Romano, Tim Berger, Rick Labruna, Jeff Beyer

Meeting was called to order at 6:05 pm by Phil.

1. Approval of the May 2, 2018 minutes:

- Unanimously approved

2. Membership Report:

- Current 2018 membership is 259 of which 28 are new members.

3. Membership Communications Report:

- Simon reported that :
 - He will be promoting the interclub, putting contest and 4 man best ball on the homepage as well as on the results & tee time pages
 - The first ringers update has been posted
 - Additional email credits have been purchased (buy one/get one free). We now have enough credits for this year and next.
 - He will be posting the March-May board minutes on the website.
 - He worked with the website developer to correct an issue regarding results and tee sheets showing the most current version.
 - He will be emailing membership regarding interclub, pace of play and weather/cancellation policy.
 - The Board voted (unanimously) to begin the mid-year membership beginning July 1 at a cost of \$125 (without a punch card). Mid-year members cannot play in the club championship. The referral program will also apply to mid-year memberships.

4. Tournament Committee:

- Match play matches for the first round have been played or are scheduled
- Match completion dates will be listed on the brackets
- There will not be a winner's trophy for the interclub. A plaque for the clubhouse will list the winning men's club.
- Brent will email interclub members regarding tee times, pairing and other details.
- Tim distributed the current list of those who have qualified for the tournament of champions.
- The Board voted (unanimously) that playing from the yellow tees for those over 65 will be allowed for the 2 man, 4 man and fall classic but the team will only be able to participate for net prizes. The member's handbook and tournament descriptions will be updated.
- Jeff will have the starter give each group a consistent message regarding the day's event and expectations before they tee off.
- The Board is interested in an interclub with Tallwood for next year. Tim will talk to their Men's Club.

5. Handicap and Rules Report:

- Each group's round time will be posted on the tee sheet and online to highlight slow play.
- An email from Phil discussing slow play will be sent out to all members.
- Jeff indicated that USGA rule changes for next year will help to speed up play.

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June 12, 2018

6. Treasurer's report:

- Ron distributed the budget spreadsheet based on 257 members. The Board discussed options to reduce costs and decided to eliminate door prizes at the fall banquet and meal tickets for the interclub and club championship. The number of match play prizes will also be reduced.
- Ron will incorporate the budget reductions into the spreadsheet and email the revised sheet to the Board.

7. Professional Report:

- The board and Jeff agreed that members can bring a guest to play in the putting contest. If the event does not fill up, non-member teams will be allowed.
- The practice of only paying one place for closest to the pin if a hole in one occurs on the hole that day will continue.

8. Old/New Business.

- Phil will talk to Brian about the status of the cart flyers promoting the Men's club.

Adjournment:

- Meeting ended at 8:15 pm.

Next meeting date:

- July 10 at 6 PM - Topstone Clubhouse

Respectfully submitted by Joe Staszowski.

Topstone Men's Club
Executive Committee Meeting Minutes
July 25, 2018

Location: Topstone Clubhouse

Attendees: Phil Richards, Joe Staszowski, Ron Brower, Al Cusson, John Feehan, Simon Muska, Brent Colby, Dave Romano, Rick Labruna, Brian Lathrop, Jeff Beyer

Meeting was called to order at 6:10 pm by Phil.

1. Approval of the June 12, 2018 minutes:

- With one correction (midseason rate \$125), the minutes were unanimously approved.

2. Membership Report:

- Current 2018 membership is 265 which includes 5 midseason members.

3. Membership Communications Report:

- Simon reported that :
 - The intralub will be promoted on the website and via email.
 - The website has been updated to include ringers standings through 7/22, midseason membership and extension of membership incentive, and putting contest changes (16 teams with double elimination).

4. Tournament Committee:

- Match play team matches are a bit behind. The individual matches are on schedule.
- Intralub fee will be \$145 which include greens fees, hat, food at pairing meeting and prize pool.
- Brent passed out a tournament description sheet for the senior, super senior and legends event. He asked that comments be emailed to him. Brent will make description sheets for all tournaments.
- The board discussed a suggestion by a member of having a Thursday morning competition each week. Since this will not be a Men's Club events, Jeff will consider.

5. Handicap and Rules Report:

- The board discussed the pros and cons of 10 minute tee times. Jeff does not believe Joe Kelly will change from the current 8 minute times. The board suggested trying 10 minute tee times in Sept for just the Men's club. Jeff will talk to Joe.

6. Treasurer's report:

- Ron indicated that tournament income is \$100 behind last year at this time.
- Ron distributed the budget spreadsheet based on 264 members. With the changes discussed at last month's meeting, the 2018 balance would be (\$661.24) leaving a balance of \$3029.34 in the account. The board agreed to continue to monitor the budget but to make no further changes at this time.

7. Professional Report:

- Jeff indicated that Dave made the course changes suggested by some board members. The board has heard from members that they were well received. The tee and pin placements will continue going forward.
- Jeff believes that highlighting groups that do not meet the pace of play times has helped. USGA rule changes next year will also help.
- Jeff is considering a time clock on the 18th hole to record time rounds are completed

8. Old/New Business.

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July 25, 2018**

- Phil asked board members whose term is up this year to let him know their plans on running again.
- Joe is reviewing cart flyers.
- Phil asked board members for suggestions on the board outing which will take place in early October. Jeff will check around for options.

Adjournment:

- Meeting ended at 7:45 pm.

Next meeting date:

- Sept 5 at 6 PM - Topstone Clubhouse

Respectfully submitted by Joe Staszowski.

**Topstone Men's Club
Executive Committee Meeting Minutes
September 6, 2018**

Location: Topstone Clubhouse

Attendees: Phil Richards, Joe Staszowski, Ron Brower, Al Cusson, John Feehan, Simon Muska, Brent Colby, Rick Labruna, Tim Berger

Meeting was called to order at 6:00 pm by Phil.

1. Approval of the July 25, 2018 minutes:

- The minutes were unanimously approved.

2. Membership Report:

- Current 2018 membership is 266 which includes 6 midseason members.

3. Membership Communications Report:

- Simon reported that :
 - The club championship, tournament of champions, fall classic, closing banquet and the 2 man 9 hole scramble before the closing banquet will be promoted in upcoming emails and on the website.
 - Match play brackets will be updated on the website
 - The website has been updated to include ringers standings through 8/26, TOC qualifiers through 8/12, meeting minutes through June, and the tournament schedule
 - Trophy winners will be listed on the website

4. Tournament Committee:

- Match play matches are a bit behind but manageable.
- Local rules and ground under repair areas will be communicated to club championship players before they tee off.
- The board discussed and agreed on what would occur if any one of the club championship rounds is rained out. Simon will document each permutation on the event's tournament description sheet for reference.

5. Handicap and Rules Report:

- Nothing new to report

6. The Treasurer's report:

- Ron distributed the budget spreadsheet based on 266 members. The 2018 club balance is forecasted to be (\$624.29) leaving a balance of \$3064.24 in the account. The board will continue to monitor the budget but no changes are deemed necessary at this time.

7. Professional Report:

- Nothing new to report

8. Old/New Business.

- Phil indicated that there will be 2 vacancies (Ron and Dave M) on the board for next year. Two members have expressed interest in running for these positions. An email soliciting nominations will be sent out by Oct 5 and the ballot will be posted by Oct 26.

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September 6, 2018**

- Tim will check with Tallwood and Al with Manchester regarding their interest in an interclub tournament next year. The goal is to finalize the 2019 event before year end.
- Dave R will handle trophies again this year.
- The board outing will be at Twin Hills, Longmeadow, Ma on October 1. The next board meeting will be held after golf.
- Rick will handle Fall banquet logistics.

Adjournment:

- Meeting ended at 7:20 pm.

Next meeting date:

- October 1 after outing

Respectfully submitted by Joe Staszowski.

**Topstone Men's Club
Executive Committee Meeting Minutes
November 9, 2018**

Location: Topstone Golf Course

Attendees: Fall Banquet annual meeting, Topstone Golf Course

Meeting was called to order by Phil Richards at 7:30 pm.

The following slate of Board members and positions was unanimously approved by the membership:

Position	Name	Term Ends
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Officers:

President	Phil Richards	2019
Vice President	Al Cusson	2020
Secretary	Joe Staszowski	2020
Treasurer	Keith Percy	2020

Chairs:

Communications	Simon Muska	2019
Handicap and Rules	Dave Romano	2019
Membership	Brian Lathrop	2019
Tournament	Brent Colby	2019

Directors:

John Feehan	2019
Rick Labruna	2019
Paul St. Onge	2020
Tim Berger	2020

Motion unanimously approved

Respectfully submitted by Joe Staszowski.