

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**January 6, 2016**

Location: Jared Albert's House

Attendees: Jared Albert, Al Cusson, Joe Staszowski, Ron Brower, Brian Lathrop, Andrew Coats , Brian Gilbert, Fran Scally, Dave Melesko, Phil Richards

Meeting was called to order at 6:15 pm by Jared Albert

**1. Approval of the December 9, 2015:**

- Unanimously approved

**2. Membership Report:**

- Brian informed the board that the membership mailing will be sent Jan 7 or 8.
- New and returning member applications are on the website.

**3. Membership Communications Report:**

- Andrew will post winter exercise options that members could follow to prepare for the 2016 golf season.
- Andrew will work on a "gallery of pictures" option for the website over the winter.

**4. Tournament Committee:**

- The Rolling Meadow interclub will be replaced in 2016. Some clubs being considered are Wethersfield, East Hartford, Timberline, and Cedar Knob. Board discussed team clothing for the interclub, but no decisions were made.
- Board agreed to discuss the 2016 tournament schedule at the February meeting.
- Board is considering a Men's club team competition (two teams), possibly Ryder club format.
- Board is considering another event the weekend of the greenkeeper's revenge tournament.
- Club championship format and potential cut after the first day was discussed, no decisions were made.

**5. Handicap and Rules Report:**

- Nothing to report

**6. Treasurer's report:**

- Ron distributed a 2016 budget assuming 325 members. The board went through the line items and made suggestions that will be incorporated in the final budget. The budget will be discussed again at the February meeting. The goal will be to end the year about break-even by adjusting line items and payouts as required during the year.

**7. Professional Report:**

- Nothing new to report.

**8. Old/New Business**

- Spring banquet will be at Maneelys on March 10.
- Phil will send bylaw changes to Andrew for posting and distribution (email) to members before the spring banquet as required by the bylaws.
- George will review insurance and financial controls with Casey and discuss results with the board at a future meeting.
- Board members were asked to develop policies and procedures for their positions.
- Board members now have access to the Dropbox.
- A calendar of dates (when items need to be accomplished) will be discussed at the next meeting.

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- The board decided not to have a booth at the golf show (purpose was to attract new members) based on anticipated cost/benefit .
- Fran will develop a list of members currently in the hole-in-one pool for posting

**Adjournment:**

- Meeting ended at 8:12 pm.

**Next meeting date:**

- February 3 – Jared's house

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**February 3, 2016**

Location: Jared Albert's House

Attendees: Jared Albert, Al Cusson, Joe Staszowski, Ron Brower, Brent Colby, Brian Gilbert, Fran Scally, George Thompson, Simon Muska, Dave Melesko, Phil Richards,

Meeting was called to order at 6:25 pm by Jared Albert

**1. Approval of the January 6, 2016:**

- Unanimously approved

**2. Membership Report:**

- The current membership is 56, but membership applications were only sent out about 2 weeks ago.

**3. Membership Communications Report:**

- Nothing major to report
- Spring banquet email RSVP's will be sent out in mid-February.

**4. Tournament Committee:**

- Interclub matches are still being firmed up.
- Brent indicated the match play bracket winners will be posted on the website this year.
- Brian L will have tournaments and punch cards printed for the spring banquet.
- The board agreed that there will not be any Men's club sponsored events after the greenkeeper's revenge tournament or on holiday's that fall on weekdays. The board agreed to discuss options for November events at a summer or early fall board meeting.
- The board discussed having a greenkeeper's revenge tournament on Saturday and Sunday, but Jared indicated Topstone would not allow the course to be closed both days on the weekend, even in November.

**5. Handicap and Rules Report:**

- The board discussed presenting rule changes for 2016 to the membership at the spring banquet. This will be discussed again at the March board meeting.

**6. Treasurer's report:**

- Ron distributed a 2016 budget assuming 325 members. The board reviewed the line items and no changes were suggested.

**7. Professional Report:**

- Jared indicated Topstone is scheduled to open March 19.

**8. Old/New Business**

- Spring banquet will be at Maneelys on March 10.
- Phil will send bylaw changes to Andrew for posting and distribution (email) to members before the spring banquet as required by the bylaws.
- George will talk to Casey about financial controls and weekly netting of revenues and payments. The board will discuss this at the March meeting.
- The board discussed an audit plan for tournaments. Simon and Jared will discuss and present a plan to board.

**Adjournment:**

- Meeting ended at 8:10 pm.

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February 3, 2016**

**Next meeting date:**

- March 2 – Jared's house

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club**  
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**March 2, 2016**

Location: Jared Albert's House

Attendees: Jared Albert, Al Cusson, Joe Staszowski, Ron Brower, Brent Colby, Brian Lathrop, Andrew Coats ,  
Brian Gilbert, Fran Scally, Simon Muska, Dave Melesko

Meeting was called to order at 6:10pm by Jared Albert

**1. Approval of the February 3, 2016:**

- Unanimously approved

**2. Membership Report:**

- The current membership is 189 (including 9 new members), down about 6 from last year at this time.
- The board voted to set the associate membership rate at \$35 this year (GHIN handicap only).

**3. Membership Communications Report:**

- Nothing major to report
- Currently that are 92 RSVP's for the Spring banquet.

**4. Tournament Committee:**

- Interclub matches are still being firmed up.
- Brian L will have tournaments and punch cards printed for the spring banquet.

**5. Handicap and Rules Report:**

- GHIN fees will be increasing by \$2 this year.

**6. Treasurer's report:**

- Ron distributed a 2016 budget assuming 325 members. The board reviewed the line items and no changes were suggested.

**7. Professional Report:**

- Jared indicated Topstone is scheduled to open March 19.

**8. Old/New Business**

- Spring banquet will be at Maneelys on March 10. The board discussed responsibilities for the various tasks (punch card/tournament distribution, sign-in, raffle ticket sales, picking up of raffle prizes (\$1000 worth) and discussion of golf cart golf etiquette at meeting.
- Bylaw changes have been posted and will be voted on at the Spring meeting.
- Simon will compile a list of monthly actions/ activities the board has undertaken in the past to aid in the board's meeting planning going forward.

**Adjournment:**

- Meeting ended at 7:10 pm.

**Next meeting date:**

- April 6 – Topstone Clubhouse

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club  
Executive Committee Meeting Minutes  
March 10 2016**

Location:        Maneelys – Spring Meeting

Attendees:    Jared Albert, Al Cusson, Joe Staszowski, Ron Brower, Brent Colby, Brian Lathrop, Andrew Coats ,  
Brian Gilbert, Fran Scally, Simon Muska, Dave Melesko, Phil Richards, George Thompson

Meeting was called to order at 7:15

**1. Voting item – Changes to by-laws -**

- Unanimously approved

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**April 20, 2016**

Location: Topstone Clubhouse

Attendees: Jared Albert, Al Cusson, Joe Staszowski, Ron Brower, Brent Colby, Brian Lathrop, Andrew Coats , Brian Gilbert, Simon Muska, Dave Melesko, Phil Richards, George Thompson, Casey Morris

Meeting was called to order at 6:10pm by Jared Albert

**1. Approval of the March 2 and March 20 2016:**

- Unanimously approved

**2. Membership Report:**

- The current membership is 288 (which includes 35 new members), down 7 from last year at this time. Brain L will email the board when the membership gets to 300.
- A member requested the board reduce his 2016 dues due to an injury that caused him to miss most of the 2015 season. The board discussed and agreed to credit this member \$100 towards his 2016 dues.

**3. Membership Communications Report:**

- The board agreed that Andrew should email all non-returning members from 2013 forward inviting them to rejoin the Mens club for the 2016 season.
- Fran Scalley informed the board prior to the April meeting that due to other commitments, he could not give his full effort to the board and therefore is stepping down. The board thanked Fran for his board service and agreed to email the membership asking anyone interested in joining the board to contact Jared by May 20. The board will vote on Fran's replacement at the May 25<sup>th</sup> board meeting.
- The board agreed that the next email to the membership will discuss the single and 2 man match play event (brackets will be posted by April 28) as well as the 2 man best ball championship.

**4. Tournament Committee:**

- The board agreed that Jared should send a letter to Rolling Meadows indicating that our Interclub match will not be held this year.

**5. Handicap and Rules Report:**

- Brain G will update the GHIN list (before May 1) to be consistent with the current membership list.
- Brain G will begin monitoring pace of play and sending out slow play letters beginning the week of April 28.

**6. Treasurer's report:**

- Ron distributed a 2016 budget assuming 325 members. The board reviewed the line items and agreed not to make any changes at this time. The board will review the budget at the next meeting when the 2016 membership totals will be better known.

**7. Professional Report:**

- Casey discussed online signups and weekend breakfasts (being offered in the clubhouse).

**8. Old/New Business**

- Simon will send out a list of monthly actions/ activities the board has previously undertaken for the board to comment on. This list will be the basis of the calendar of events.
- The board agreed that a requirement to play in the club championship is to have at least 5 rounds completed in 2016 Topstone Mens club tournaments by August 1 and 10 rounds in the GHIN.

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Executive Committee Meeting Minutes  
April 20, 2016**

**Adjournment:**

- Meeting ended at 8:10 pm.

**Next meeting date:**

- May 25 – Topstone Clubhouse

**Respectfully submitted by Joe Staszowski.**



**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**May 25, 2016**

Location: Topstone Clubhouse

Attendees: Jared Albert, Al Cusson, Joe Staszowski, Ron Brower, Brent Colby, Andrew Coats , Brian Gilbert, Simon Muska, Dave Melesko, Phil Richards

Meeting was called to order at 6:10pm by Jared Albert

**1. Approval of the April 20,2016:**

- Unanimously approved

**2. Membership Report:**

- The current membership is 301. In an attempt to attract new members, Brain L has put together membership posters that will be posted in the pro shop and on the first tee.
- The board discussed the membership level being less than the targeted level, but agreed no additional actions are warranted at this time.

**3. Membership Communications Report:**

- Andrew indicated he will be keeping the match play brackets current on the website. .

**4. Tournament Committee:**

- The Wintonbury interclub team is full with a waiting list. Casey will arrange for team shirts (at the team member's expense).
- As the board discussed and agreed to last month, Brent contacted the Rolling Meadow's tournament chairman and told him that we will not be participating in the an interclub match this year. There are several additional possibilities for interclub matches next year (Farmington Woods being one). These matches will be discussed in the fall
- The board discussed options for the planned Topstone Men's club intra-club match this fall. After discussing several options for pairings, format and cost, Jared agreed to work with Casey on a straw proposal that the board should finalized by early August.
- The board discussed the pro's and con's for having a cut after the first day of the club championship and criteria for each flight. Jared agreed to work with Casey and Brent on a proposal to be presented to the board at the July meeting.
- Match play matches are on pace per our timing guidelines.

**5. Handicap and Rules Report:**

- The board asked Brian G to begin monitoring pace of play and begin sending out slow play letters where necessary. Brian G will begin creating the reports on round times as has been done in past years.

**6. Treasurer's report:**

- Ron distributed a 2016 budget assuming several levels of membership. The board reviewed the line items and agreed not to make any changes at this time. The board felt there was time to consider changes in budget line items at upcoming meetings if conditions warranted.

**7. Professional Report:**

- Andrew indicated the new online sign-ups were going well.

**8. Old/New Business**

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**May 25, 2016**

- Now that Simon has developed the first cut of the monthly board actions/ activities, the board agreed that Simon should reach out to board members individually to finalize the list for the board calendar of events.
- Fran Scalley informed the board prior to the April meeting that due to other commitments, he could not give his full effort to the board and therefore is stepping down. The board thanked Fran for his board service and sent an email to the membership asking anyone interested in joining the board to contact Jared. Three members expressed interest (Rick Labruna, Tim Paul, and John Feehan). The board discussed each person and then voted with John Feehan receiving the most votes. He will complete Fran's remaining term which ends this fall. Jared will inform Rick, Tim and John of the vote. The board also agreed that each candidate running for an open board position in the fall should supply a bio and write-up on why they would like to be a board member. These items will be posted and distributed to the membership before voting occurs for the open positions.

**Adjournment:**

- Meeting ended at 8:10 pm.

**Next meeting date:**

- July 6 – Topstone Clubhouse

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**July 6, 2016**

Location: Topstone Clubhouse

Attendees: Jared Albert, Al Cusson, Joe Staszowski, Ron Brower, Brent Colby, Brian Lathrop, Andrew Coats , Brian Gilbert, George Thompson, Simon Muska, Dave Melesko, Phil Richards, John Feehan, Casey Morris

Meeting was called to order at 6:09 pm by Jared Albert

**1. Approval of the May 25, 2016:**

- Unanimously approved

**2. Membership Report:**

- The current membership is 301, down 24 from this time last year. Flyers encouraging golfers to join the Men's club have been posted in the pro shop and on the first tee.
- The board unanimously approved continuing the practice of mid-year memberships beginning on July 23 at a rate of \$125 without a punch card. Brian L will make up flyers advertising this option for posting on the first tee and in the pro shop. He will have flyers available for anyone who would like to post them at other locations. This rate will apply to returning as well as new members. A mid-year member will qualify for the returning member rate in 2017. Mid-year members would not be eligible to participate in the club championship.

**3. Membership Communications Report:**

- Andrew will send out an email to the membership reminding them of the putting contest on July 13 as well as the logistics of the event.
- Andrew indicated that the ringers statistics are current on the website.

**4. Tournament Committee:**

- The board agreed to discuss and finalize the logistics of the Topstone Men's club intra-club tournament at the August board meeting. Jared agreed to work with Casey on a straw proposal for the meeting.
- Casey indicated that sign-ups are on pace or exceeding last year's sign-ups for the 4 man championship.
- Bret indicated the match play rounds are on schedule with the exception of one round which is scheduled. There have been three single and one team match that have been forfeited to date.
- The board discussed the advantages of having a cut after the first day of the club championship which included potential faster play in rounds 2 & 3, additional tee times for members not playing in the club championship for rounds 2 & 3 and more meaning to the first round. Jared presented an analysis of prior club championships that indicated no ultimate winners of any flight was more than eight shots back after the first round. After reviewing and discussing Jared's work, the board unanimously agreed to have a cut after the first round at 50 % of the field but no greater than 8 shots back (i.e. if everyone is within 8 shots of the lead after the first round, there would not be a cut).

**5. Handicap and Rules Report:**

- Brian G indicated that he has sent out slow play letters to players in 12 groups through mid-June. The board discussed the best way to determine what groups should get slow play letters and agreed that the pro shop has the best information to determine which groups should get letters. Casey agreed to note this on the tee sheets and Brian G will send letters out. Brian G will also keep track of the number of letters each member receives. The board agreed that no other statistics are needed.

**6. Treasurer's report:**

- Ron distributed a 2016 budget assuming an ultimate membership level of 305 which would result in a negative net 2016 revenue-cost of around \$1115. The board reviewed the line items and agreed that the

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budgeted amounts for interclub matches, misc., and fall banquet gifts could be reduced by more than \$1115 if required. It was felt that payouts should not be reduced since these prizes reward those who play each week and widely distribute payouts to the members. The board agreed to discuss the budget at each upcoming meeting and make the needed cuts when required such that the net revenue-cost for 2016 is around \$0.

**7 Professional Report:**

- Casey indicated that a member has brought the same guest to five men club events this year. The board agreed that this is not appropriate. Jared will talk to the member and suggest the guest join the men's club at the mid-season rate if he wants to continue to play during our time slots. .

**8 Old/New Business**

- Dave will be working with the Four Season's staff to determine the menu and price of the fall banquet.

**Adjournment:**

- Meeting ended at 8:02 pm.

**Next meeting date:**

- August 3      6 PM – Topstone Clubhouse
- September 7   6 PM – Topstone Clubhouse
- October 5      6 PM - Topstone Clubhouse
- November 2   6 PM - Topstone (Fall Banquet)
- December 7   6 PM - TBD

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**August 3, 2016**

Location: Topstone Clubhouse

Attendees: Jared Albert, Al Cusson, Joe Staszowski, Ron Brower, Brent Colby, Brian Lathrop, Andrew Coats, Dave Melesko, Phil Richards, John Feehan, Casey Morris

Meeting was called to order at 6:10 pm by Jared Albert

**1. Approval of the July 6, 2016:**

- Unanimously approved

**2. Membership Report:**

- The current membership is 302 which includes one mid-year membership. Mid-year membership posters have been posted in the pro shop.

**3. Membership Communications Report:**

- Andrew will send out an email to the membership regarding the August 17 putting contest, the upcoming club championship and the September intracub match. He will also include an explanation of how the cut will work for the club championship and the details for the intracub event.

**4. Tournament Committee:**

- Jared proposed a format and logistics for the intracub event. The board discussed and agreed on the following:
  - Ryder Cup style event on the weekend of September 10th-11th.
  - Two 12 man teams, and the cost of the event is \$140 per person. This includes apps at the pairings party (Wednesday the 7th at 6pm in the grille room), both Saturday and Sunday green fees, team hats, and prizes for the winning team and top performers on either team.
  - The format of the event will be as follows:
    - Saturday - 9 hole best ball match and a 9 hole modified alternate shot match
    - Sunday - 18 hole individual match

Signups will begin on Saturday, Aug 6th at 5:30am and the entry fee must be paid to the pro shop by Sunday, August 28th. If the event fills up, additional groups of four will be added from the alternate list. Additional details will come in future emails as we get closer to the sign up date.

- Brent indicated the match play events are on schedule

**5. Handicap and Rules Report:**

- Nothing new to report

**6. Treasurer's report:**

- Ron distributed a 2016 budget, assuming an ultimate membership level of 305, showing a net/gain for the year of about \$740. The board reviewed the line items and agreed they were reasonable. The board agreed to review the budget at each meeting and felt options existed if cuts had to be made.

**7. Professional Report:**

- Nothing new to report.

**8. Old/New Business**

- Dave will provide costs for the fall banquet at the September meeting.
- The membership will be asked about their interest in adding a weekday member-guest to the tournament schedule for next year.

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August 3, 2016**

- Jared asked Board members whose term expires in 2016 to let him know if they plan to run for office again.
- The annual Board outing is September 27 at Ellington Ridge (rain date October 10-Columbus Day). Jared asked board members to let him know if they cannot make the outing.

**Adjournment:**

- Meeting ended at 8:00 pm.

**Next meeting date:**

- September 7 6 PM – Topstone Clubhouse
- October 5 6 PM - Topstone Clubhouse
- November 2 6 PM - Topstone (Fall Banquet)
- December 7 6 PM - TBD

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club  
Executive Committee Meeting Minutes  
September 14, 2016**

Location: Topstone Clubhouse

Attendees: Jared Albert, Joe Staszowski, Ron Brower, Brent Colby, Dave Melesko, Simon Muska, Phil Richards, John Feehan, Casey Morris

Meeting was called to order at 6:10 pm by Jared Albert

**1. Approval of the August 3, 2016:**

- Unanimously approved

**2. Membership Report:**

- The current membership is 302.
- The Board discussed the pros and cons of allowing a son of a member who is less than 18 to join the Men's club. The current bylaws sets the minimum age of members at 18. Since this discussion was requested by Brian G, the board deferred discussion till the next meeting.

**3. Membership Communications Report:**

- Jared indicated a third putting contest is being considered for October 12. The minimum number of teams is 16. A communication will be sent out in the next few weeks.

**4. Tournament Committee:**

- The intracub match was a big success and will be included on the tournament schedule for next year. A second interclub event will not be solicited.
- Brent indicated the match play events are on schedule

**5. Handicap and Rules Report:**

- The Board discussed having regular rule reminders in the membership communication emails. This topic will be discussed again this winter.

**6. Treasurer's report:**

- Jared indicated rounds were down from 2015.
- Ron distributed a 2016 budget, assuming an ultimate membership level of 305. The board reviewed the line items and agreed to review the budget at the October meeting with a goal of making any necessary changes such that the year-end balance would be around \$2500

**7. Professional Report:**

- Casey indicated that the 2 week in advance sign-up policy has been waived for the remainder of the year (except for the greenkeeper's revenge).
- Casey indicated the last day to make special orders is October 2 and all credits / balances should be zeroed out by November 6.

**8. Old/New Business**

- Jared indicated that Andrew will be moving to Florida and George will not be running for his expiring Board position, therefore there will be two open Board positions. Simon will be taking over for Andrew as Communication Chairman next year.
- The Board discussed and agreed to increasing the Hole-In One fee by \$1 (\$5 plus \$1 for drink insurance) at the beginning of the 2017 season or after the next hole in one whichever comes first. If the insurance is not enough to cover the drink costs, the Men's Club would cover the deficit.
- The Board discussed ways to determine how many punches remain on members' punch cards so we can better determine tournament revenue for the remainder of the year. Jared, Andrew and Casey will work

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September 14, 2016**

on this and report back at the next meeting. A better estimate will help having a closer estimate of the year-end balance.

- The annual Board outing is September 27 at Ellington Ridge (rain date October 10-Columbus Day).
- Dave is in the process of finalizing the details and cost of the Fall banquet.

**Adjournment:**

- Meeting ended at 8:30 pm.

**Next meeting date:**

- October 6 6 PM - Topstone Clubhouse (changed from 10-5 after meeting)
- November 2 6 PM - Topstone (Fall Banquet)
- December 7 6 PM - TBD

**Respectfully submitted by Joe Staszowski.**



**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**October 5, 2016**

Location: Topstone Clubhouse

Attendees: Jared Albert, Al Cusson, Joe Staszowski, Ron Brower, Brent Colby, Brian Lathrop, Dave Melesko, Phil Richards, George Thompson, John Feehan, Casey Morris

Meeting was called to order at 6:10 pm by Jared Albert

**1. Approval of the September 14, 2016:**

- Unanimously approved

**2. Membership Report:**

- The current membership is 302.

**3. Membership Communications Report:**

- An email will be sent to members in the next week reminding them the greenkeepers revenge online signups will begin at 3 pm Saturday October 8 and the signups for the fall banquet will be online this year.

**4. Tournament Committee:**

- Brent indicated the match play events are on schedule.

**5. Handicap and Rules Report:**

- Jared asked for volunteers to help with the golf rules videos on Oct 2 at 8 am. Phil, Al and George agreed to help.

**6. Treasurer's report:**

- Ron distributed the status of the Men's club 2016 financial condition and projects for year-end. The board reviewed the line items and felt the finances were in line with year-end expectations, but agreed that based on how the financial condition looks in early November, the greenkeepers' revenge payouts and dollar value of fall banquet door prizes may be adjusted.

**7. Professional Report:**

- Casey indicated that all credits / balances should be zeroed out by November 6.

**8. Old/New Business**

- The board agreed to survey members regarding interest in a Member-Guest event in 2017. John and Jared will develop the survey, email it to members and discuss results at the fall banquet.
- The board discussed allowing 16 and 17 year olds to become members of the Men's club as long as they meet certain requirements – letter of recommendation from a Men's club member or golf coach and understand the rules of the game and its etiquette. The board approved proposing this bylaw change to the membership at the fall banquet.
- Phil will email Brian L the template for the gift certificates. Brian L will have them printed.
- For the fall banquet:
  - The board approved up to \$1700 for trophies. George and Brent will spearhead this effort.
  - Our cost will increase \$2/person but more hors d'oeuvres will be available.
  - Jared will discuss the new hole in one insurance plan, member guest survey and gift certificates.

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Executive Committee Meeting Minutes  
October 5, 2016**

**Adjournment:**

- Meeting ended at 7:50 pm.

**Next meeting date:**

- November 2 6 PM (Fall Banquet- Topstone)
- December 7 6 PM - TBD (later changed to Nov 30)

**Respectfully submitted by Joe Staszowski.**

Topstone Men's Club Annual Meeting  
November 3, 2016

Location: Topstone Clubhouse

Attendees: Approximately 105 members

The meeting was called to order at 7:05 pm by Jared Albert

The purpose of the meeting was to elect the Executive Committee for 2017.

The board proposed the following slate with no contested positions:

## 2017 Topstone Men's Golf Club Executive Committee

<b>Position</b>	<b>Held By</b>	<b>Term Ending</b>
<i>President</i>	<i>Phil Richards</i>	<i>2018</i>
<i>Vice President</i>	<i>Al Cusson</i>	<i>2018</i>
<i>Secretary</i>	<i>Joe Staszowski</i>	<i>2018</i>
<i>Treasurer</i>	<i>Ron Brower</i>	<i>2018</i>
<b><i>Chairs:</i></b>		
<i>Communications</i>	<i>Simon Muska</i>	<i>2017</i>
<i>Handicap and Rules:</i>	<i>Brian Gilbert</i>	<i>2017</i>
<i>Membership</i>	<i>Brian Lathrop</i>	<i>2017</i>
<i>Tournament</i>	<i>Brent Colby</i>	<i>2017</i>
<b><i>Directors:</i></b>	<i>Dave Romano</i>	<i>2018</i>
<i>Tim Berger</i>		<i>2018</i>
<i>Dave Melesko</i>		<i>2017</i>
<i>John Feehan</i>		<i>2017</i>

The slate was unanimously approved by voice vote.

The members also approved the following amendment to the Bylaws by voice vote:

### **Section 2.2**

#### **Active Members**

An active member in good standing is at least 16 years old and has paid his dues for the golfing season.

Active membership shall be limited to a manageable number set by the Executive Board. Active membership shall entitle the individual to all privileges of the Club including the right to vote at any general meeting of the club membership and the right to vote on any question otherwise presented to the general membership by the Executive Board.

Members of the age 16 or 17 will be considered "Junior" members. In order to be considered for membership, junior applicants must accompany their application with a letter of recommendation from the following sources:

- A parent currently active in the Topstone Men's Golf Club
- A high school coach recommending the applicant based on involvement with a high school golf team

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- A current member who is not the parent of the applicant, but can vouch for the applicant

Junior applicants may be subject to an interview by the board, to ensure they meet certain standards required of members, to understand the rules of the game, course local rules, and men's club requirements for standards of play and etiquette.

Junior members will be allowed to participate in all tournaments including trophy events for which they have achieved the minimum requirements for specific events.

Junior members are eligible for winnings in all tournaments and pro shop games, subject to applicable USGA rules for amateur status and guidelines for eligibility for participation in high school or college athletics.

Final decision to accept a junior applicant will be at the discretion of the Board.

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**November 30, 2016**

Location: Jared's house

Attendees: Phil Richards, Jared Albert, Joe Staszowski, Ron Brower, Brent Colby, Simon Muska, Brian Gilbert, John Feehan, Dave Romano

Meeting was called to order at 6:10 pm by Jared Albert

**1. Approval of the October 5, and November 3 minutes:**

- Unanimously approved

**2. Membership Report:**

- The final 2016 Men's club 2016 membership is 304.

**3. Membership Communications Report:**

- Gift certificates for the 2017 season are available in the pro shop.
- Simon will be taking over for Andrew as Communication chairman with Phil available for backup as needed.
- A pre-holiday email will be sent to members by Dec 15 with a holiday message, remainder that gift certificates for 2017 membership dues are available in the pro shop and an introduction to a new member recruiting program. The board will discuss the details of this program at the January/February meetings. One option is a free round of golf that might be split in some way with the course.
- Since the weather did not permit the video taping of the most misunderstood golf rules, Jared will schedule a time at the beginning of the season to do the taping so they will be available for the 2017 season.
- Simon will be posting the 2017 membership dues form on the website as soon as it is available.
- Simon will be adding a comment box on the website as another way to get member's feedback.

**4. Tournament Committee:**

- The 2017 tournament schedule will be finalized at the February meeting which will include an interclub with Wintonbury and a Men's club intraclub tournament. .

**5. Handicap and Rules Report:**

- Brian G will check with the CSGA to determine when we will need to take training again.
- The board discussed showing a ready golf /pace of play video at the spring banquet to help inform members on how to speed up play. This video will be discussed again at the January/February board meetings.
- Casey will be consulted before the spring season begins to verify that the pro shop will be flagging the groups that should receive slow play letters.

**6. Treasurer's report:**

- Ron distributed a summary of the Men's club 2016 financial condition and projections for the year-end balance (approximately \$2400 vs. \$1385 in 2015). This balance meets the board's 2016 target amount. The board asked Ron to develop a 2017 budget based on 295 members along with a list of what line items were reduced from the 2016 actuals and suggestions of what to reduce if the membership comes in below 295. The goal would be to maintain a year-end balance of around \$2500. Ron will include the cost for the new "hole in one" insurance program in the budget.

**7. Professional Report:**

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- The pro shop will be open until Dec 11.

**8 Old/New Business**

- The board unanimously approved no increase for the 2017 membership dues.
- The board agreed that Brian L will arrange for printing, stuffing envelopes and mailing of the 2017 membership dues forms for a cost of approximately \$400.
- Pictures of all board members for the website will be taken at the January board meeting.
- Dave will discuss pricing for the spring banquet (at Topstone) with the kitchen staff.
- Phil will discuss with Casey the option of pro shop gift certificates vs prizes as raffle items for the spring banquet..
- The board discussed different options for 2017 trophies. This will be discussed again at a future meeting
- The board discussed the pros and cons of a 2017 Member Guest tournament and agreed that it was unlikely enough interest exists to have this event in 2017. A future Member Guest tournament will be discussed at the spring banquet to access interest.
- Topstone will have its 20<sup>th</sup> year anniversary in 2017. Casey will be accepting orders for 20<sup>th</sup> year Topstone logo clothing beginning at the spring banquet. The board agreed to discuss how to inform the membership at a future meeting.

**Adjournment:**

- Meeting ended at 8:50 pm.

**Next meeting date:**

- January 4 6 PM (Jared's house )

**Respectfully submitted by Joe Staszowski.**