

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**January 9, 2013**

Location: South Windsor Community Center, South Windsor, CT

Attendees: Phil Richards, Jared Albert, Joe Staszowski, Ron Brower, Brian Gilbert, Kieran Curtis, Gene Sullivan, Brian Lathrop, Rick Labruna, Al Cusson, Brent Colby, George Thompson

Meeting was called to order at 6:30 pm by Phil Richards

**1. Approval of Dec 5 Minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed

**2. Membership Report:**

- Applications will be mailed out in about a week, material at AAA
- Gift membership application available (2 purchased to date)
- Applications for 2013 are on the website
- Discussed need to switch printer/mailer of annual dues letter for 2014. Brian L will research options and costs.
- Need to order additional envelopes for next mailing.
- Discussed possibility of paying membership dues by credit card. Brent will investigate costs.
  - Brian G will investigate a common email address for correspondence from the Men's Club.

**3. Membership Communications Report:**

- Content continues to be updated on website
- New pictures of board members will be posted on website
- Board discussed posting more pictures of play at Topstone on website this year. Some options discussed were having Casey, rangers or members (Smartphone shots) take them. This could be a topic to discuss at Spring banquet.
- Discussed need to differentiate Men's club emails from Casey's emails, number of emails sent to members and use of the Men's club email list. Phil will discuss with Casey.

**4. Tournament Committee:**

- Discussed what is the best mix of individual vs. team events in a season (last year 39- I, 36-T), number of qualifying rounds for match play events, and number of players in each match play event. Jared will email a proposed tournament schedule for discussion at the next meeting.
- Discussed how to deal with rainouts for multi-day events, will discuss again at next meeting

**5. Handicap and Rules Report:**

- Gene will attend upcoming handicap seminar

**6. Treasurer's report:**

- Ron distributed the financial report showing 2013 projected year end results based on several membership levels. Board agreed it was premature to discuss finances without a good membership estimate.
- Ron will look into benefits of switching banks and report back at next meeting.

**7. Professional Report:**

- Nothing to report

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**8 Old/New Business:**

- Spring Banquet will be at Maneely's March 13th
- Punch cards will continue to be given out at the Spring banquet, but just to those there in-person.
- Discussed how to get word out for rain/fog/frost delays. Board agreed this is an issue for Casey
- Board agreed to conduct an advertising campaign again this year as long as Casey will split the cost.
- First day of season will be March 16

**Adjournment:**

- Meeting ended at 8:15 pm.

**Next meeting dates:**

- February 6, 2013 – Location TBD ( Jared's house 6 PM)

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**February 6, 2013**

Location: Jared Albert's House - Ellington, CT

Attendees: Phil Richards, Jared Albert, Joe Staszowski, Ron Brower, Brian Gilbert, Kieran Curtis, Gene Sullivan, Brian Lathrop, Rick Labruna, Al Cusson, George Thompson

Meeting was called to order at 7:00 pm by Phil Richards

**1. Approval of Jan 9 Minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed

**2. Membership Report:**

- Current membership 111 with 11 new members
- Board agreed a new member is someone who has never paid the new member rate
- Brian G will ask for GHIN numbers from new applicants
- A member who: paid 2012 dues, broke his arm before the season and wrote to the board informing us; will have his dues applied to 2013. In the future, the Board will take handicap fee and banquet cost into consideration in deferral requests.

**3. Membership Communications Report:**

- New pictures of Board members and Board letters are being posted on website
- Spring banquet date reminder was sent to members the week of 2/4
- Brent will develop "Topic of the week" write-ups to include in emails to be sent to members

**4. Tournament Committee:**

- Jared emailed proposed 2013 tournament schedule to Board members prior to the February meeting. The Wintonbury interclub will be changed to June 29-30 due to a conflict with the TPC weekend. There were no other changes. Kieran will arrange for the tournament schedule to be printed

**5. Handicap and Rules Report:**

- Mens club is current on attending the handicap class until 2016. Class is now an online course.

**6. Treasurer's report:**

- Ron distributed the financial report showing 2013 projected year end results based on several membership levels. Board agreed it was premature to discuss finances until 2013 membership is better known. The Board agreed to begin the year using \$7.50 for payouts.
- Ron has switched banks to reduce costs. Insurance costs have gone down \$300 for 2013.

**7. Professional Report:**

- Phil indicated that Topstone green and cart fees will remain the same in 2013 as they were in 2012.

**8. Old/New Business:**

- Spring Banquet will be at Maneely's March 13<sup>th</sup> with cost \$23/person.
- First day of season will be March 16
- While the email system has the ability to have general email addresses (i.e. Mens [Club@topstonegc.com](mailto:Club@topstonegc.com)), no email changes will be made in 2013. The concern expressed was the potential delay in responding to emails due to use of a generic account. Board members will clearly indicate that their email is from the Men's Club when sending them out.

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- One topic that will be discussed at the Spring meeting is Men's Club emails
- The Board agreed to advertise in the Reminder again this year (6 times between February and May). The advertisement will be a little larger in size and the cost will be \$858.60 (of which Casey will pay half).
- Rain dates for major events will be determined by Casey and the Tournament Chairman as soon as a rainout is called rather than having a generic policy. This procedure is being used so upcoming events at the course can be taken into consideration.
- Al will coordinate First Tee equipment pickup at the Spring banquet.
- Phil reported that Brent checked into the cost of using PayPal for annual dues payments. Due to cost, this service will not be used this year.

**Adjournment:**

- Meeting ended at 8:30 pm.

**Next meeting dates:**

- Tuesday March 5, 2013 – South Windsor Community Center ( Al will check to see if Wednesday 3/6 is available now)

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**March 6, 2013**

Location: Jared Albert House - Ellington, CT

Attendees: Phil Richards, Jared Albert, Joe Staszowski, Ron Brower, Brian Gilbert, Kieran Curtis, Rick Labruna, Al Cusson, Brent Colby

Meeting was called to order at 6:25 pm by Phil Richards

**1. Approval of February 6 Minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed

**2. Membership Report:**

- Current membership 196 with 23 new members (about 19 behind last year's numbers at this time). The 100 members have RSVP for the banquet (of which 13 will pay 2013 membership dues at the banquet).

**3. Membership Communications Report:**

- The Wall of Champions on the website is now complete. A reminder about the Spring banquet is posted on the website.
- A Spring banquet reminder was emailed to members the week of 2/18. An additional reminder will be emailed before the banquet.
- Brent will develop "Golf topic of the week" write-ups and Kieran will post on the website.
- Kieran will be posting Board minutes on the website.
- Membership ad has run three times in the Reminder with three more scheduled.
- Al will check past records for past tournament winners so a master book can be created.

**4. Tournament Committee:**

- Tournament pocket schedules and punch cards are at the printers and will be ready for distribution at the banquet

**5. Handicap and Rules Report:**

- Nothing new to report

**6. Treasurer's report:**

- Ron distributed the financial report showing 2013 projected year end results based on several membership levels. Board agreed it was premature to discuss any financial changes at this time.
- Ron has switched banks to reduce costs.

**7. Professional Report:**

- Casey will open the Pro shop the week of March 11. Opening day is still planned for March 15 (snow permitting).
- Casey will offer the ProV1 deal again this year

**8. Old/New Business:**

- Spring Banquet will be at Maneely's March 13<sup>th</sup>.
- If the course opening is delayed a week, the opening event will still be the shamle tournament and the "Hate Em" event will be canceled.
- Board responsibilities for the banquet are :
  - Ron will bring returning members forms and will be available to accept 2013 dues payments at the banquet

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- Brain L will bring raffle tickets, send banquet RVSP list to Board members as of 3/12 and sell raffle tickets (along with George)
- Brain G will mark RSVP list with those who have not paid and send Board members the paid membership list as of 3/12.
- Brent will bring 4 copies of paid membership, RVSP, and Hole in One list to the banquet.
- Phil will pick up \$1000 worth of raffle prizes (around 8 larger priced items) from Casey.
- Joe and Brent will check members in and distribute punch cards and pocket tournament schedules
- Al will coordinate First Tee equipment pickup
- Phil, Jared, Ron and Casey will speak at the banquet

**Adjournment:**

- Meeting ended at 7:25 pm.

**Next meeting dates:**

- April 3, May 1, and June 5 at Topstone Clubhouse

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**April 6, 2013**

Location: Topstone Clubhouse

Attendees: Phil Richards, Jared Albert, Joe Staszowski, Ron Brower, Brian Gilbert, Gene Sullivan, Brian Lathrop, Rick Labruna, Al Cusson, Brent Colby, George Thompson, Casey Morris

Meeting was called to order at 6:20 pm by Phil Richards

**1. Approval of March 6 Minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed.

**2. Membership Report:**

- Current membership is 287 with 32 new members (more than last year at this time).
- The Traditions Golf Course will not be opening this year. It is possible the Men's Club could pick up additional members from that course.
- Membership advertising in the Reminder will continue into May.

**3. Membership Communications Report:**

- Al will check past records for tournament winners so a master book can be created and there are no missing names on the Wall of Champions.
- Another email regarding joining the Men's Club will be sent to past Topstone members in April.

**4. Tournament Committee:**

- Wintonbury interclub tournament is June 28-29 not 22-23 as listed on the schedule. This correction will be communicated to members via email and posted in the Pro Shop.
- The Board discussed and confirmed that if there are less than 20 golfers in a tournament that there would be only one flight.
- Brent will begin helping out with the administration of the Hole In One pool.
- Brain L will begin helping out with the administration of the Match Play event.

**5. Handicap and Rules Report:**

- Gene will be responsible for sending out slow play letters again this year.
- Gene will check current membership list against the GHIN listing to insure accuracy before the May handicap payment is made.

**6. Treasurer's report:**

- Ron distributed the financial report showing 2013 projected year end results based on several membership levels. Board agreed it was premature to discuss any financial changes at this time. Tournament payouts will remain at \$7.50 per player.

**7. Professional Report:**

- Casey discussed several new programs that he will be offering. These programs will be described to members in an email from Casey in the next several weeks.
- Casey suggested the Board review the local rules on the website to insure accuracy.
- Casey indicated that the front and back 9 might be reversed at some time this year.

**8. Old/New Business:**

- Items included in the reports above

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April 6, 2013**

**Adjournment:**

- Meeting ended at 7:40 pm.

**Next meeting dates:**

- May 1 and June 5 at Topstone Clubhouse

**Respectfully submitted by Joe Staszowski.**



**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**May 1, 2013**

Location: Topstone Clubhouse

Attendees: Phil Richards, Jared Albert, Joe Staszowski, Ron Brower, Gene Sullivan, Brian Lathrop, Rick Labruna, Brent Colby, George Thompson, Casey Morris, Kieran Curtis

Meeting was called to order at 6:15 pm by Phil Richards

**1. Approval of April 3, Minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed.

**2. Membership Report:**

- Current membership is 285 (paid) with 37 new members (more than last year at this time).
- The board agreed to defer Jim Simmons' membership due to shoulder injury (he did not play any rounds this year).

**3. Membership Communications Report:**

- Kieran reported on updates to the website (bylaws, Hole In One, match play board, minutes, local rules, Wintonbury interclub dates.). Phil will check to see if he has additional past minutes that Kieran can post on the website. Kieran indicated he would archive the 2012 Wall of Champions when the 2013 Wall is put up.
- Kieran will be sending out an email discussing the upcoming match play events / logistics and best ball championship.

**4. Tournament Committee:**

- Jared indicated that he has sent emails to members who qualified for the match play events. The individual match play event did not fill up, but 9 teams were cut for the team event.
- Rick L and Brian L agreed to help Jared out by handling the match play logistics this year.

**5. Handicap and Rules Report:**

- Gene distributed statistics on round times to date. Letters will be sent out after a member has his first slow play time.
- Gene is completing the check of the current membership list against the GHIN listing to insure accuracy before the May handicap payment is made.

**6. Treasurer's report:**

- Ron distributed the financial report showing 2013 projected year end results based on several membership levels. Board agreed it was premature to discuss any financial changes at this time. Tournament payouts will remain at \$7.50 per player.
- The board agreed, with the membership level likely to have stabilized by the June 1, to have a detailed discussion on the 2013 financials at the June meeting.
- Ron indicated the 2012 financials are being reviewed by our accountant and will be completed by the June meeting.

**7. Professional Report:**

- Casey asked the board to remind members about keeping carts on paths near the green and push carts off aprons.

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**May 1, 2013**

**8 Old/New Business:**

- A motion was made to split the cost of the Men's club score cards with the course (approx \$600).

**Adjournment:**

- Meeting ended at 8:00 pm.

**Next meeting dates:**

- June 5 at Topstone Clubhouse
- July /August meeting will be combined with a date determined at the June meeting.

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**June 5, 2013**

Location: Topstone Clubhouse

Attendees: Phil Richards, Jared Albert, Joe Staszowski, Ron Brower, Gene Sullivan, Rick Labruna, Brent Colby, George Thompson, Kieran Curtis, Brian Gilbert, Casey Morris

Meeting was called to order at 6:20 pm by Phil Richards

**1. Approval of May 1, minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed.

**2. Membership Report:**

- Current membership is 295 (paid) which includes 41 new members. The membership at this time last year was 300.
- A current Men's Club member requested (on 5/24) return of his membership fee due to an injury. The member indicated he can't play this year and won't be returning next year (he is retiring). The Board discussed the options based on this specific situation and voted unanimously to roll over his membership to 2014 (rather than reimburse the membership fee) to be consistent with prior decisions on similar situations. Brian G will communicate this decision to the member.

**3. Membership Communications Report:**

- Kieran reported on updates to the website.
- Kieran circulated a copy of the new scorecard.
- The next email will be sent out within a week focusing on the June/ July tournaments.
- Kieran will work with Howard L on website statistics.
- We have 292 valid email addresses for the membership.

**4. Tournament Committee:**

- Jared discussed statistics for rounds played this year (down 284 vs. last year, due to weather conditions). Total rounds at Topstone are down 700.
- Individual match play rounds are behind by 2 weeks and team match play rounds are behind by 1 week. Matches will be scheduled to close this gap.
- Wintonbury interclub sign up is full. Team shirts will be worn again this year (purchased at player's expense). George agreed to take pictures during this event.

**5. Handicap and Rules Report:**

- Gene sent out 3 sets of pace of play letters to groups so far this year.

**6. Treasurer's report:**

- The current paid membership is 295.
- Ron distributed a budget analysis showing 2013 projected year end results based on several membership levels. Board agreed that no financial changes were necessary at this time. Tournament payouts will remain at \$7.50 per player.

**7. Professional Report:**

- Casey and the Board discussed pace of play options. One option discussed was incenting members to meet the pace of play goal by entering all team members that meet the goal into a monthly raffle. The Board felt a total Men's Club expense of \$500 for the raffles would be appropriate. Move specifics regarding the incentive program would be developed over the next few weeks, emailed to Board members and voted on by email.

**Topstone Men's Club  
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June 5, 2013**

**8 Old/New Business:**

- Discussed above

**Adjournment:**

- Meeting ended at 8:15 pm.

**Next meeting dates:**

- July 31 at Topstone Clubhouse
- September 11 at Topstone Clubhouse

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**July 31, 2013**

Location: Topstone Clubhouse

Attendees: Phil Richards, Jared Albert, Joe Staszowski, Ron Brower, Gene Sullivan, Rick Labruna, Brent Colby, George Thompson, Kieran Curtis, Brian Gilbert, Brian Lathrop

Meeting was called to order at 6:20 pm by Phil Richards

**1. Approval of June 5, minutes:**

- A motion to approve the minutes with two minor corrections was made, seconded and unanimously passed.

**2. Membership Report:**

- Current membership is 302 (paid) which includes 43 new members. The membership at this time last year was 308.
- A member (Jack G) requested deferment of his 2013 membership to 2014 due to an injury. The request was discussed and based on the circumstances was unanimously approved by the board. Brian G will communicate the Board's approval to Jack.
- The Board discussed and unanimously approved mid-season memberships beginning July 27 at a rate of \$120 without a punch card. The mid-season rate will be posted on the website, in the clubhouse and in the Pro Shop. Kieran will create a flyer to promote the mid-season rate and make it available to Board members (for posting at their workplace).

**3. Membership Communications Report:**

- Kieran reported that the website has been updated with event information, pictures and tournament results.
- Kieran discussed website content usage and will bring statistics to the next meeting.

**4. Tournament Committee:**

- Jared distributed and discussed statistics for rounds played this year (down 246 vs. last year, possibly due to weather).
- Match play singles event is 5 groups behind suggested pace, but groups have scheduled matches to catch up. The match play team event is on pace with the schedule.
- Club championship begins August 4<sup>th</sup>. Participants will receive a \$5 meal voucher. Jared remaindered the board that all flights are gross scoring except the E flight which is net scoring event.

**5. Handicap and Rules Report:**

- The Board discussed the new pace of play raffle and agreed that:
  - The raffle will be for 2- \$75 gift certificates (same member cannot win both certificates).
  - Gene will email the winners and Kieran will post winning names on the website.
- The board discussed the criteria for when a person should receive a slow play letter. It was agreed that Gene would draft a proposed policy, email it to the Board before the next meeting, have Casey review the final proposal, vote on it at the Sept meeting, publish it on the website and announce it at the fall and spring meeting.

**6. Treasurer's report:**

- Ron distributed a budget analysis showing 2013 projected year end results based on several membership levels. Based on financial projects, the Board agreed to increase payouts by \$0.50 per player to reduce the projected carryover of funds from 2013 to 2014.

**Topstone Men's Club  
Executive Committee Meeting Minutes  
July 31, 2013**

**7 Professional Report:**

- Nothing new to report

**8 Old/New Business:**

- Discussed above

**Adjournment:**

- Meeting ended at 8:00 pm.

**Next meeting dates:**

- Sept 11 at Topstone Clubhouse
- Sept 23 Board outing (rain date Oct 7), location to be determined

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**September 11, 2013**

Location:       Market Grille

Attendees:       Phil Richards, Jared Albert, Joe Staszowski, Ron Brower, Gene Sullivan, Rick Labruna, Brent Colby, George Thompson, Kieran Curtis, Brian Gilbert, Brian Lathrop, Al Cusson, Casey Morris

Meeting was called to order at 6:10 pm by Phil Richards

**1. Approval of July 31, minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed.

**2. Membership Report:**

- Current membership is 305 (including mid-years). The membership at this time last year was 314.

**3. Membership Communications Report:**

- Kieran discussed website content and statistics on site usage.
- Phil suggested we ask the membership, at the fall banquet, the value they see in the website content. If we get an indication that certain time consuming pages to update are not seen as valuable by the membership, we should consider eliminating them. Kieran agreed to create a survey for distribution and completion by attendees at the fall banquet to obtain this input.
- Kieran indicated mid-year membership flyers were posted in the bar and pro shop in August.
- The next email to the membership will discuss the Fall Classic, Greenkeepers Revenge, fall banquet and winners of the interclub.

**4. Tournament Committee:**

- Jared distributed and discussed statistics for rounds played year to date (down 51 vs. last year). Sunday has been much busier than Saturday.
- The match play events are on track to be completed as scheduled.
- The interclub with Rolling Meadows is set for the weekend of Sept 14<sup>th</sup> with a full field. George will take pictures Saturday and possibly Sunday.

**5. Handicap and Rules Report:**

- The board unanimously agreed to have Gene send out pace of play letters to trendsetters based on the criteria agreed to and letter edited via email by the board between the July and September board meetings.
- Gene indicated he received emails thanking the board for the pace of play raffle.
- Pace of play will also be discussed at the fall banquet ( Casey indicated that the board has done all it can on this issue).

**6. Treasurer's report:**

- Ron distributed a budget analysis showing 2013 projected year end results based on several membership levels. Based on financial projects, the Board agreed to make no further changes to payouts.

**7. Professional Report:**

- Discussed above

**8. Old/New Business:**

- Brian L will discuss fall banquet logistic with Tracy before the next meeting.

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September 11, 2013**

- Phil asked board members to email him before the next board meeting, on their desire to stay a board member for another year so he can determine if an election is necessary.
- Al will reserve a room at the community center for the December – March board meetings.
- Board golf outing will be Sept 23 at Pautitpaug.

**Adjournment:**

- Meeting ended at 7:20 pm.

**Next meeting dates:**

- Oct 16 at Topstone Clubhouse
- Nov 6 (Fall banquet) at Topstone
- Dec 4 at Community Center (to be confirmed)

**Respectfully submitted by Joe Staszowski.**



**Topstone Men's Club**  
**Draft Executive Committee Meeting Minutes**  
**October 16, 2013**

Location: Topstone Club House

Attendees: Phil Richards, Jared Albert, Joe Staszowski, Ron Brower, Gene Sullivan, Rick Labruna, Brent Colby, George Thompson, Kieran Curtis, Brian Gilbert, Brian Lathrop, Casey Morris

Meeting was called to order at 6:10 pm by Phil Richards

**1. Approval of September 11, minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed.

**2. Membership Report:**

- Current membership is 305 (including mid-years).

**3. Membership Communications Report:**

- Kieran discussed upcoming emails that will include a reminder about the Fall banquet, October tournament winners, greenskeeper revenge event and open director position.
- Kiernan agreed to develop a survey for the Fall banquet to solicit member's website suggestions.

**4. Tournament Committee:**

- Match play events are on schedule.
- Mens Club rounds are down by 60 versus last year.

**5. Handicap and Rules Report:**

- The board agreed that no pace of play letters should be sent out in October

**6. Treasurer's report:**

- Ron distributed a budget analysis showing 2013 projected year end results based on several membership levels. The projected year-end balance is \$3086 which is in line with the Board's goal at the beginning of the year.

**7. Professional Report:**

- Casey discussed the greenskeepers revenge sign-ups.

**8. Old/New Business:**

- The Board discussed logistics for the Fall banquet :
  - Meal cost and selection (\$23.90 per person)
  - Raffles ( Mens Club - \$1000 in prizes given out throughout evening – Phil will pick out prizes such that about there will be about a 20% payout to attendees. Casey will do his raffle.)
  - Sign table ( Joe and Brent)
  - Survey ( Kieran develop and Brent print)
  - Trophies (George and Brent will arrange and pickup trophies. Jared will announce trophy winners.)
- There is one open director position – one member (Denis Richards) has expressed an interest in being a Board member. If others express an interest, an election will be held at the Fall banquet. If no one does, the slate will include the current members plus Denis.
- The Board discussed developing guidelines for membership deferrals. Based on the Board discussion, Gene will develop a straw proposal for discussion at the December meeting.

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**October 16, 2013**

- The Board discussed how to better define a Board member's exact term and how elections should be conducted (if there needs to be an election). Based on the Board discussion, George will develop a straw proposal for discussion at the December meeting. If a by-law change is required, it will be presented at the Spring banquet.

**Adjournment:**

- Meeting ended at 7:55 pm.

**Next meeting dates:**

- Dec 4 at Jared's house, Ellington

**Respectfully submitted by Joe Staszowski.**

**Topstone Men's Club  
Executive Committee Meeting Minutes  
December 4, 2013**

Location: Jared's House - Ellington, Ct

Attendees: Phil Richards, Jared Albert, Joe Staszowski, Ron Brower, Gene Sullivan, Rick Labruna, Brent Colby, George Thompson, Kieran Curtis, Al Cusson, Denis Richards

Meeting was called to order at 6:20 pm by Phil Richards

**1. Approval of October 16 minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed.

**2. Membership Report:**

- 2013 membership is 307 (including mid-years).

**3. Membership Communications Report:**

- Kieran will email members the week of December 8th indicating gift certificates are available for the 2014 season. Phil will also ask Casey to include a reminder that these certificates are available in his next Topstone email.
- Kieran discussed the Fall banquet website survey results:
  - There were 71 respondents. Answer options were;
    - Yes, No, Occasionally and Rarely. Results:

#1: Do you get what you need from our web site?

Answers: Yes; 69, No; 0, occasionally; 2, Rarely; 0

#2: Do you look at any content other than tee times and results?

Answers: Yes; 43, No; 1, occasionally; 25, Rarely; 2

#3: Do you get what you need from our web site?

Answers: Yes; 58, No; 2, occasionally; 8, Rarely; 3

There were about a dozen suggestions/comments ranging from "doing a great job" to three requests to post winnings.

- Casey will be asked about listing payout amounts.

**4. Tournament Committee:**

- All trophy issues from the Fall banquet have been corrected and the tournament plaques are back up.

**5. Handicap and Rules Report:**

- Nothing new to report.

**6. Treasurer's report:**

- Ron distributed a budget analysis showing 2013 projected year-end results to be \$5661.81. This total is higher than planned due to weather conditions causing the cancellation of two events at the end of the year (thus no payouts) and lower year end expenses. The Board agreed that next year's year-end balance should be reduced. The Board discussed several possible options. Once the 2014 membership total is known, a plan to reduce the 2014 year-end balance will be agreed to and implemented. A motion was made, seconded and unanimously agreed to keep the 2014 dues the same as the 2013 dues amount.

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December 4, 2013**

**7 Professional Report:**

- Nothing new to report

**8 Old/New Business:**

- Brent agreed to help Brian with Spring and Fall logistics. He also agreed to look at alternatives to Maneeley's for the Spring banquet.
- The Board continued to discuss developing guidelines for membership deferrals. Based on the Board discussion, Gene will develop a straw proposal for discussion at the January meeting.
- The Board discussed how to better define a Board member's term and how elections should be conducted (if one is needed). Based on the Board's discussion, George and Phil agreed to develop a straw proposal for discussion at the January meeting. If a by-law change is required to implement the policy, it will be presented at the Spring banquet.
- The Board discussed the change in giving out prizes throughout the Fall banquet rather than at one time and agreed to continue with that practice at future banquets.
- Brian will get the 2014 Annual Dues renewal form to Sally at AAA such that the mailing can be sent out in the beginning of January.
- The board discussed increasing the number of players on the interclub team, but agreed to keep the number at 20 due to difficulty in getting commitments to play in these two day events.

**Adjournment:**

- Meeting ended at 8:30 pm.

**Next meeting dates:**

- Jan 15, Feb 5, March 5 - Jared's house, Ellington
- Spring banquet likely to be March 12

**Respectfully submitted by Joe Staszowski.**