

**Topstone Men's Club**  
**Executive Committee Meeting Minutes**  
**October 7, 2020**

Location: Shea's

Attendees: Brent Colby, Al Cusson, Joe Staszowski, Keith Percy, Phil Richards, Steven Migneault, Dave Romano, Kurt LaFlamme, Simon Muska, Paul St. Onge, Tim Berger

The meeting was called to order at 6:30 pm by Brent

**1. Approval of the September 8, 2020 minutes:**

- The September 8<sup>th</sup> minutes were approved.

**2. Membership Report:**

- Nothing new to report

**3. Membership Communications Report:**

- The next email to members will discuss the GKR

**4. Tournament Committee:**

- Al Cusson and Paul St. Onge won the Team Match play, concluding that tournament
- Al Cusson is scheduled to play Ben Williams in the final of the Singles Match Play
- Ringers are up to date.

**4. Handicap and Rules Report:**

- The board complimented Dave for his GHIN accounting this year.

**5. Treasurer's report:**

- Keith indicated that 2020 budget is forecasted to end the year with a significant surplus due to the unusual circumstances that occurred. These include no fall banquet, more paid tournament fees beyond the punch card pre-payment, more members not using their entire punch card, additional guest fees for tournaments and lower board costs. The board agreed to determine how to appropriately reduce this surplus such that the plan can be implemented by the beginning of the 2021 season.

**6. Professional Report:**

- Nothing new to report

**7. Old/New Business.**

- The board discussed revisions to the bylaws focusing on the number of board members. The current bylaws call for 13 trustees which was to be reduced to 11 in the revisions presented in March (but not voted on due to the spring meeting's cancellation). The trustees discussed further reducing the board to decrease board expenses and streamline responsibilities. After a detailed discussion of options, the board voted to draft bylaw revisions that included 10 trustees (8 defined positions and 2 assistant directors (to assist where needed throughout the year)). The trustees felt that the assistant director positions would likely serve as a training grounds for future defined positions.
- On October 8<sup>th</sup>, the revised bylaws were emailed to the trustees. Keith made a motion which was seconded by Simon to present the revised bylaws for approval to members by an email vote. The motion was passed unanimously.

The major revisions to the bylaws proposed in March were:

- Having 10 board members by eliminating the rules chairman and moving those responsibilities to the Handicap and Rules Chairman
- Adding back the 2 Assistant directors

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- Adding the option to allow the board to add an additional assistant director to maintain 10 members if needed to cover the case that the current president stays on for more than one term.
- Setting the quorum at 8 members if there is a full board of 10 and 7 if the board only has 9 positions filled (to make sure that a small group could not make significant changes).
- Adding language to allow for remote/virtual meetings and email voting
- Cleaning up the language around the committee responsibilities
- The board outing will be Oct 20.
- The board will discuss how to vote on officers and recognize trophy/ringers winners at a future meeting since there will not be a fall banquet.

**Adjournment:** Meeting ended at 8:10 pm.

**Next meeting date:** TDB

**Respectfully submitted by Joe Staszowski.**