

**Topstone Men's Club
Executive Committee Meeting Minutes
February 14, 2018**

Location: Al Cusson's house

Attendees: Phil Richards, Al Cusson, Joe Staszowski, Ron Brower John Feehan, Dave Melesko, Rick Labruna, Tim Berger, Simon Muska, Brent Colby

Meeting was called to order at 6:10 pm by Al Cusson

1. Approval of the January 11, 2018 minutes:

- Unanimously approved

2. Membership Report:

- Current 2018 membership is 104 (ahead of last year's returns).
- Brian will send information on tee games, tournaments and an invitation for the spring banquet to new members with their membership receipts. There will also be an information session for new members at the spring banquet.

3. Membership Communications Report:

- Simon reported that:
 - Webpage will have the spring banquet date and signup genius link (for RSVP) in the next few weeks
 - Once the tournament scheduled is finalized, it will be included on the website
 - A new member section will be added to the website and the member's handbook will be updated (for signups) by the end of February
 - First email will sent in mid-February and include renewal reminder, referral incentive reminder, spring banquet link and the expected opening day. Second email will be sent out in early March and will include same information as the first email.
 - A 2018 membership list will be created as membership payments come in. Emails will be sent to prior year members (last 3years).

4. Tournament Committee:

- A draft tournament schedule was discussed and finalized for 2018. The name of the course for the interclub will not be included on the schedule (no confirmation yet). The schedule will note that tournaments are subject to change.
- Brian will have the punch cards and tournament schedules printed for distribution at the spring banquet.

5. Handicap and Rules Report:

- Nothing new to report.

6. Treasurer's report:

- Ron distributed the 2018 budget (based on 294 members), financial forecast and actuals for 2017 (cash balance is \$3640.53). The board will review the forecast at each meeting and make modifications if required.

7. Professional Report:

- Nothing new to report.

8. Old/New Business.

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- The Board discussed having new members play with a Board member when possible and for Board members to introduce themselves to new members when they come to the course to play (at the beginning of the season). Brian will send Board members a list of new members that are playing each week during the first few months of the season. Jeff/Eric will point out the new members to the Board.
- Tim proposed the content and format for the cart flyers promoting the Men's Club and the course. The flyer will be finalized by the March meeting and Brian will have them printed and laminated.
- The spring banquet will be March 14th. The cost, menu and logistics will be the same as the fall banquet. Details will be discussed at the next Board meeting.

Adjournment:

- Meeting ended at 7:45 pm.

Next meeting date:

- March 7th at 6 PM - South Windsor Rec Department

Respectfully submitted by Joe Staszowski.