

**January 4, 2012<sup>1</sup>**

Location: South Windsor Recreational Center

Attendees: Al Cusson , Kieran Curtis, Joe Staszowski, Rick LaBruna, Ron Brower , Gene Sullivan,  
Larry Frechette, Brian Gilbert , Jared Albert, Brian Lathrop

Meeting was called to order at 6:30 pm by Al Cusson.

**1. Approval of December 7, 2011 Minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed by the attendees.

**2. Membership Report:**

- The 2012 Membership renewal forms were sent out in late December. Larry has received 37 renewals and 1 new member application. Al indicated that several letters were returned to the PO Box due to incorrect addresses. He called the members, got their correct addresses and mailed them the forms. Al heard from 5 people that plan on joining as new members this year.
- Gene reported on options to advertise in the JI for new members. The Board discussed advertising beginning around 2/24 and possibly ending in May. No decision was made on a special rate. The Board agreed to discuss advertising again in February. Al will check to see if Casey would split the advertising fee again this year.

**3. Membership Communications Report:**

- The Board discussed new member packets. Kieran will email Larry the updated packets and Larry will email them out to new members. Al indicated Casey would like to hand new members some type of information when they play their first round. Al will talk to Casey about options.

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<sup>1</sup> Added by A.Coats on 17 February 2015

- Al asked officers to review their letters posted on the website and get any updates to Kieran.

#### **4 Tournament Committee:**

- Jared passed out a draft tournament schedule and the Board discussed various options.
  - Opening Day tentatively scheduled for March 17<sup>th</sup> opening with a Shamble event
  - The 2 Man Best Ball will be held the same weekend this year
  - The Wintonbury Interclub is tentatively scheduled for June 30/July 1. Casey will reach out to his contact at Wintonbury to confirm.
  - A 3rd interclub event with Rolling Meadows is being considered for the weekend of July 28-29. The Board indicated that if less than 20 members sign-up, we would just play with that number. Al will reach out to Rolling Meadows to confirm date.
  - Based on the rotating schedule, the Quarry Ridge interclub should be Sat, Sept 29th at Quarry Ridge and Sun, Sept 30th at Topstone. These dates need to be confirmed with Quarry Ridge.
  - The 2 Man Modified Alternate Shot event will be on Saturday, October 6 (only 1 day of the weekend due to the unique format and some portion of the membership not liking this format).
  - The 4 Man Yellow Ball event is tentatively scheduled for October 20-21. Other formats of this event were discussed as the current format is cumbersome from an administrative perspective for the pro shop. The Board will discuss again in February.
  - Jared will discuss potential options for a Member-Guest tournament with Casey. The Board will discuss in February.
  - Jared will develop ideas for a "Fed Ex Cup" type year long tournament
  - The Board discussed a Kodak Challenge type of event. Designated holes would be chosen each weekend and a year long score for each participant calculated. This is similar to Ringers. The Board will discuss further in February.

#### **5 Handicap and Rules Report:**

- Gene confirmed with the CSGA that we will be charged our handicap fee based on the number of members we have in the system as of May 14. A true-up will occur later in the year.

- AI checked with the CSGA and we do not have to attend a handicap class in 2012 to keep current with out handicap administration obligations.

## **6 Treasurer's report:**

- Ron distributed the financial report which showed a 2011 year end balance of \$5840.71 (without the hole in balance of \$870 included). The Board indicated its intent to achieve a lower year end balance for 2012. The method to achieve this reduction will be dependent on the Men's club membership for 2012.
- Ron indicated he would develop financial scenarios based on several membership levels for the February meeting.
- The Board agreed the 3<sup>rd</sup> party financial review would be performed in the April time period.

## **7 Professional Report:**

- Casey indicated to AI that he is considering opening up some later tee times for member's club groups.
- There is a potential issue with the time Topstone can begin mowing greens due to neighbor complaints. Nothing has been determined as of yet.

## **8 Old/New Business:**

- The Spring banquet will be at Maneeley. Brian will finalize the date within the next few weeks.
- Kieran indicated he would ask several Board members to help him develop a straw proposal for updating the bylaws. Proposed changes would be presented to the full Board such that they could be presented to the membership for approval at the Spring meeting.

## **9 Adjournment:**

- The motion to adjourn the meeting was made, seconded and passed at 8:15 pm.

## **Next meeting dates:**

- Future meeting dates
  - February 1, Room 206 South Windsor Recreation Center
  - March 8, Room 206 South Windsor Recreation Center

**Respectfully submitted by Joe Staszowski.**

**February 1, 2012<sup>2</sup>**

Location: South Windsor Recreational Center

Attendees: Al Cusson , Kieran Curtis, Joe Staszowski, Rick LaBruna, Ron Brower , Gene Sullivan,  
Larry Frechette, Brian Gilbert , Phil Richards, Dennis Brown

Meeting was called to order at 6:25 pm by Al Cusson.

**1. Approval of January 4, 2012 Minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed by the attendees.

**2. Membership Report:**

- Larry reported that the current 2012 membership is 103 (100 returning and 3 new members). At this time last year, membership was 88. Larry distributed a membership comparison by month for the last 5 years.

**3. Membership Communications Report:**

- Kieran discussed his effort to clean up and consolidate items stored on the website.
- Kieran distributed a 2012 schedule of when emails will be sent to members (17 for 2012, 13 were sent out in 2011). This schedule will be adjusted if the tournament schedule changes.
- Officers and committee chairman were asked to update their 2011 letter posted on the website.
- Emails to remind past members about rejoining the Mens Club will be sent out on 1/6.

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<sup>2</sup> Added by A.Coats on 17 February 2015

#### **4 Tournament Committee:**

- Jared emailed Board members a proposed 2012 tournament schedule prior to the meeting.
  - Opening Day tentatively scheduled for March 17<sup>th</sup> with first event a Shamble
  - Rolling Meadows will take the place of the Quarry Ridge interclub. Exact details still being worked out.
  - Yellow Ball tournament will not be scheduled for 2012.
  - The Board agreed to survey members regarding a Member Guest tournament (timing and interest).
  - The Board agreed not to have a "Fed Ex Cup" or a "Kodak Challenge" type year long tournament this year.

#### **5 Handicap and Rules Report:**

- Gene discussed new rules for 2012 and suggested a link to these rules be put on our website

#### **6 Treasurer's report:**

- Ron distributed the financial report showing results based on several membership levels. He will develop financial results for high, medium and low membership levels for the next meeting.
- The review of the 2011 financial results has been scheduled for the April time period.

#### **7 Professional Report:**

- Nothing reported

#### **8 Old/New Business:**

- The Spring banquet will be at Maneeleys on March 14

- Gene discussed advertising for new members in the Reminder. The Board agreed to place 6 ads in the Reminder (size 1/16 of a page). These ads will run 2/16, 2/23, 3/1, 3/8, 3/22 and 4/5. Kieran will develop the ad's wording based on last year's ad. The ad wording will change after the banquet. Al will check with Casey about splitting the advertising cost. No special rate will be offered this year.

## **9 Adjournment:**

- The motion to adjourn the meeting was made, seconded and passed at 8:15 pm.

## **Next meeting dates:**

- Next meeting dates
  - March 8, Room 206 South Windsor Recreation Center
  - March 14 Spring Banquet, Maneeleys.

**Respectfully submitted by Joe Staszowski.**

**March 8, 2012<sup>3</sup>**

Location: South Windsor Recreational Center

Attendees: Al Cusson , Kieran Curtis, Joe Staszowski, Ron Brower , Larry Frechette, Brian Gilbert , Phil Richards, Jared Albert

Meeting was called to order at 6:15 pm by Al Cusson.

**1. Approval of February 1, 2012 Minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed.

**2. Membership Report:**

- Larry reported that the current 2012 membership is 214 (15 new members) which is a bit ahead of last year at this time.

**3. Membership Communications Report:**

- Kieran:
  - Indicated the proposed By Laws have been posted on the website.
  - Discussed clean up and consolidation of items stored on the website.
  - Reported that new officer letters have been posted on the website
  - Indicated the tournament schedule will be posted on the website by next week.
  - Indicated the next membership email will be sent out 3/12 and will include a reminder about the spring banquet, By-Law vote, information about Casey's ProV1 offer and include the Mens club guide.

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<sup>3</sup> Added by A.Coats on 17 February 2015



#### **4 Tournament Committee:**

- Jared indicated:
  - The 2012 tournament schedule has been finalized. Kieran has sent the pocket schedule to the printer and it will be ready for the Spring banquet.
  - He is developing a master list of members by year from past records
  - Casey is concerned about more to 20 players for the interclub match with Rolling Meadow. A final decision on maximum number of players has not been made yet.
  - The Member Guest survey is being developed and will be sent to members in the near future.

#### **5 Handicap and Rules Report:**

- Nothing new to report

#### **6 Treasurer's report:**

- Ron distributed the financial report showing results based on several membership levels. The Board agreed a meaningful budget discussion will occur after the membership level is better known.

#### **7 Professional Report:**

- Nothing reported

#### **8 Old/New Business:**

- The Spring banquet will be at Maneeleys on March 14
- Advertising for new members has run in the Reminder on 2/16, 2/23 and 3/1. It will continue on 3/8, 3/22 and 4/5.
- The Board discussed and agreed to keep the post office box for the Mens club. Al will rent a small size box vs. the current large box.

- The Board discussed logistics for the Spring banquet which included:
  - Tournament punch cards should only be given to members at the banquet
  - Separate table for those members paying for the 2012 season
  - Al will pick up \$1000 worth of raffle prizes from Casey
  - The vote on the By Law revisions

## **9 Adjournment:**

- The motion to adjourn the meeting was made, seconded and passed at 8:15 pm.

## **Next meeting dates:**

- Next meeting dates
  - April 3 at Topstone

**Membership meeting / spring banquet – Location:                   Maneeleys**

Board Members Present: Al Cusson , Kieran Curtis, Joe Staszowski, Ron Brower , Larry Frechette, Brian Gilbert , Phil Richards, Jared Albert, Phil Richards, Rick LaBruna, Gene Sullivan, Brian Lathrop

Spring banquet meeting was called to order at 7:45 pm by Al Cusson.

- Al introduced the Board members. Officers discussed their positions and what members can expect for 2012.

- Casey welcomed members back and gave an overview of the upcoming season.
  
- Kieran presented the By Law revisions to the members and indicated the changes were all clean up/ administrative in nature with no substantial changes. A motion to approve the By Laws was made, seconded and unanimously approved.
  
- The 50/50 drawing and raffle was run.

**Respectfully submitted by Joe Staszowski.**

**April 4, 2012<sup>4</sup>**

Location: Topstone Golf Club

Attendees: Al Cusson , Kieran Curtis, Joe Staszowski, Ron Brower , Larry Frechette, Brian Gilbert , Gene Sullivan, Jared Albert, Casey Morris

Meeting was called to order at 6:15 pm by Al Cusson.

**1. Approval of March 8 and 14 Minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed.

**2. Membership Report:**

- Larry reported that the current 2012 membership is 289 (27 new members) which is 28 ahead of last year.
- Larry reported that a member emailed him indicating he had broken his shoulder but hopes to be able to play golf later in the season. No request to defer his membership to 2013 was made.

**3. Membership Communications Report:**

- Kieran:
  - Discussed website updates being made
  - Discussed progress on the tournament schedule for the website. Jared was asked to create a description of each tournament and sent it to Kieran for posting on the website.
  - Asked Gene if he could write up a description of golf rules with potential interest to members that could be included in upcoming emails.

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<sup>4</sup> Added by A.Coats on 17 February 2015

- Believes only four members do not have email addresses.
- Suggested a note be put on the first tee indicating if a member is not been getting emails, they should give the Pro Shop their name.
- Indicated that he is investigating why some Board members are not getting the emails he is sending out.

#### **4 Tournament Committee:**

- Jared indicated:
  - There are 110 members in the ringers so far.
  - Match play qualifying runs from April 14-April 28. Those qualifying will be reminded that they can not help their partner if they are also qualifying for the individual match play or in an individual Mens club tournament. The format will be the same as last year.
  - Kieran will pose a question in the next email to members asking if they would be interested in playing in a Friday Member Guest at a cost of \$ xx (Jared will develop a ball park amount and give to Kieran)
  - The Member Guest survey will be developed based on the email response. Casey indicated 60 members (120 total) would be required for a Fall shotgun tournament.
  - He will develop a proposal to paying deeper for the match play events

#### **5 Handicap and Rules Report:**

- Gene indicated rounds begin counting toward handicaps as of April 1.

#### **6 Treasurer's report:**

- Ron distributed the financial report showing results based on several membership levels. The Board saw no reason to change any items at this point.
- The Board discussed possible ways to reduce the year end balance including no cost raffles (possibly a golf print like Casey has in Pro Shop), more prizes in the Spring raffle or free entry into an eleventh tournament. This will be discussed at the next meeting when membership will be better known.

## **7 Professional Report:**

- Casey recommended and the board agreed that the 2 man best ball should be at 90% and the 4 man best ball be at 80% handicap level.

## **8 Old/New Business:**

- Board discussed lessons learned from the Spring banquet including defined responsibilities for each task and a punch list for Spring and Fall banquet
- Fall banquet will be at Topstone
- Safety deposit box will be changed to a small box, saving about \$90/yr providing the post office will forward mail from old PO Box to the new one.
- Financial review will be done in May.

## **9 Adjournment:**

- The motion to adjourn the meeting was made, seconded and passed at 7:50 pm.

## **Next meeting dates:**

- May 2 at Topstone

**Respectfully submitted by Joe Staszowski.**

## May 2012<sup>5</sup>

Location: Topstone Golf Club

Attendees: Al Cusson , Kieran Curtis, Joe Staszowski, Ron Brower , Brian Gilbert , Gene Sullivan, Jared Albert, Rick Labruna, Brian Lathrop, Phil Richards

Meeting was called to order at 6:20 pm by Al Cusson.

### 1. Approval of April 4 Minutes:

- A motion to approve the minutes was made, seconded and unanimously passed.

### 2. Membership Report:

- Current 2012 membership is 304 (30 new members).

### 3. Membership Communications Report:

- Kieran:
  - Indicated content update to website is complete
  - Will create associate membership form and post on the website
  - Ringers will be updated monthly on website
  - Will send out update email in mid-May discussing upcoming tournaments (2-man best ball), match play event, golf rules, asking members to continue to spread the word that the Mens club is accepting new members and will include a message from Casey
  - Will send out a second email regarding the member guest thanking those who responded, discussing the number of responses received to date and indicating number of players needed to hold the event.

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<sup>5</sup> Added by A.Coats on 17 February 2015

- Will list hole in one pool participants on the website.

#### **4 Tournament Committee:**

- Jared indicated:
  - 2 man championship is coming up mid-May
  - There were 46 teams and 77 individual that played in the match play qualifying event. The brackets have been finalized and the first matches can begin.
  - More members are participating in the ringers this year than in the past.
  - Will propose a match play payout schedule at the June meeting. The schedule will be based on comparability with other major tournaments, members participating and event difficulty.

#### **5 Handicap and Rules Report:**

- Gene indicated that :
  - He will finalize the Topstone members in the GHIN system by the May 15 deadline.
  - He will begin reviewing tournament sheets for slow play the weekend of May 5.

#### **6 Treasurer's report:**

- Ron distributed the financial report showing results based on several membership levels. With the current membership level of 304, the 2012 revenue less expenses would be about breakeven (2011 year end balance was \$5840.71). The Board saw no reason to made any changes at this point.
- Ron indicated that the 2011 financial review has been completed and the 2011 tax form has been finalized.

#### **7 Professional Report:**

- Nothing new to report



## **8 Old/New Business:**

- As the Board agreed at the last meeting, Al rented a small PO Box (#437) rather than the large one saving \$90/yr. This new PO Box number will need to be included wherever our PO Box number is listed.
- Brian Lathrop agreed to develop a punch list for Spring and Fall banquet responsibilities.
- Jared will let Rolling Meadow Men's club know that the player limit will be 20 players per team.

## **9 Adjournment:**

- The motion to adjourn the meeting was made, seconded and passed at 8:10 pm.

## **Next meeting dates:**

- June 6 at Topstone

**Respectfully submitted by Joe Staszowski.**

## September 2012<sup>6</sup>

Location: Topstone Golf Club

Attendees: Al Cusson , Kieran Curtis, Joe Staszowski, Ron Brower , Brian Gilbert , Jared Albert, Brian Lathrop, Gene Sullivan, Casey Morris

Meeting was called to order at 6:20 pm by Al Cusson.

### 1. Approval of July 11 Minutes:

- A motion to approve the minutes was made, seconded and unanimously passed.

### 2. Membership Report:

- Current 2012 membership is 315 (7 mid-year members). In 2012, there were 9 fewer new members than last year.

### 3. Membership Communications Report:

- Kieran indicated:
  - Email on September events will be out soon
  - Steve Aucoin's memorial plaque has been installed on the 10<sup>th</sup> tee.
  - Website will be updated for tournament winners

### 4. Tournament Committee:

- Jared indicated:

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<sup>6</sup> Added by A.Coats on 17 February 2015

- Rolling Meadow interclub is scheduled for September 29 and 30. The club trophy for the interclub event has been purchased ( Rolling Meadow will pay half the cost)
- Match play rounds are in the semi-final round for both individual and team event.
- Will run payout and play sheets for next meeting

## 5 Handicap and Rules Report:

- Nothing to report

## 6 Treasurer's report:

- Ron distributed the financial report showing projected year end results. Based on membership levels of 315, net 2012 gain/loss would be about breakeven with a year-end balance projection of \$5119.90. The Board saw no reason to make any budget changes at this point.

## 7 Professional Report:

- Casey is handling slow play letters for the first set of groups.

## 8 Old/New Business:

- Fall Banquet scheduled for November 7 at Topstone
- Fall meeting logistics will be discussed at next Board meeting.
- Board election :
  - Jared will run for the Vice President and retain the Tournament Chairman position. A board member will work with Jared next year so they can take over as Tournament chair in 2014 when Jared becomes President
  - Brian G will run for Membership Chairman (Larry will be leaving the Board)
  - All other current Board members, with the possible exception of Dennis, will be returning next year, therefore there will be a need for 1 or 2 new Board members. Kieran will include a request, in the next communication's email, for members who would like to be on the Board to contact Al.

- Brian L will develop the punch list (duties) for the Fall Banquet
- Al will check tournament plaques for missing names and update where necessary

**9 Adjournment:**

- The motion to adjourn the meeting was made, seconded and passed at 7:55 pm.

**Next meeting dates:**

- October 1 after Board golf outing

**Respectfully submitted by Joe Staszowski.**

**October 1, 2012<sup>7</sup>**

Location: Topstone Golf Club

Attendees: Al Cusson , Kieran Curtis, Joe Staszowski, Ron Brower , Brian Gilbert , Jared Albert, Brian Lathrop, Gene Sullivan, Rick LaBruna, Phil Richards, Casey Morris

Meeting was called to order at 6:20 pm by Al Cusson.

**1. Approval of July 11 Minutes:**

- A motion to approve the minutes was made, seconded and unanimously passed.

**2. Membership Report:**

- Current 2012 membership is 315 (7 mid-year members). In 2012, there were 9 fewer new members than last year.

**3. Membership Communications Report:**

- Kieran indicated:
  - Email on September events will be out soon
  - Steve Aucoin's memorial plaque has been installed on the 10<sup>th</sup> tee.
  - Website will be updated for tournament winners

**4. Tournament Committee:**

- Jared indicated:

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<sup>7</sup> Added by A.Coats on 17 February 2015

- Rolling Meadow interclub is scheduled for September 29 and 30. The club trophy for the interclub event has been purchased ( Rolling Meadow will pay half the cost)
- Match play rounds are in the semi-finals for both individual and team event.
- Payout and play sheets will be emailed before the next meeting

**5 Handicap and Rules Report:**

- Nothing to report

**6 Treasurer's report:**

- Ron distributed the financial report showing projected year end results. Based on membership levels of 315, the net 2012 gain/loss would be about breakeven with a year-end balance projection of \$5119.90. The Board saw no reason to make any budget changes at this point.

**7 Professional Report:**

- Casey is handling slow play letters for the first hour of play.

**8 Old/New Business:**

- Fall Banquet is scheduled for November 7 at Topstone
- Fall Banquet logistics will be discussed via email.
- Board election :
  - Phil will run for President.
  - Jared will run for the Vice President and retain the Tournament Chairman position. A board member will work with Jared next year so they can take over as Tournament chair in 2014.
  - Brian G will run for Membership Chairman (Larry will be leaving the Board) with other positions remaining the same

- There will be a need for 2 new Board members for 2013. Kieran will include a request, in the next communication's email, asking any member interested in being on the Board to contact Al.

**9 Adjournment:**

- The motion to adjourn the meeting was made, seconded and passed at 7:55 pm.

**Next meeting dates:**

- November 8 (Fall Banquet)

**Respectfully submitted by Joe Staszowski.**

**November 8, 2012<sup>8</sup>**

Location: Topstone Golf Course

Attendees: Fall Banquet annual meeting, Topstone Golf Course

Meeting was called to order at 7:40 pm.

The following slate of Board members and positions was unanimously approved by the membership:

President	Phil Richards
Vice President	Jared Albert
Secretary	Joe Staszowski
Treasurer	Ron Brower
Tournament Chair	Jared Albert
Membership Chair	Brian Gilbert
Communications Chair	Kieran Curtis
Handicap and Rules Chair	Gene Sullivan
Director	Brian Lathrop
Director	Rick Labruna
Past President	Al Cusson
Newly Elected Members	Brent Colby
	George Thompson

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<sup>8</sup> Added by A.Coats on 17 February 2015



Motion unanimously approved

**Respectfully submitted by Joe Staszowski.**

**December 5, 2012<sup>9</sup>**

Location: South Windsor Library, South Windsor, Ct

Attendees: Phil Richards, Joe Staszowski, Ron Brower, Kieran Curtis, Rick Labuan, George Thompson,

Meeting was called to order at 6:20 pm by Phil Richards

**1. Approval of Oct 1 and Nov 8 Minutes:**

- Minor typos corrected in draft Oct 1 minutes, but due to lack of a quorum, both sets they will be voted on in January.

**2. Membership Report:**

- Final 2012 membership is 315 (7 mid-year members).

**3. Membership Communications Report:**

- Kieran indicated he:
  - Will create “gift cards” for new and returning members if needed for Christmas gifts
  - Sent out Happy Thanksgiving (63% were opened and 2 thank you notes received) and will be sending out Happy Holiday emails to members
  - Will bring a proposed 2013 communication schedule to the January meeting
  - Will create a champions page with pictures to run on the front page of the Topstone Men’s webpage for the winter

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<sup>9</sup> Added by A.Coats on 17 February 2015

#### 4 Tournament Committee:

- Discussed appropriate number of individual vs. team events during the year. The members present believed the split was the right amount, but this topic will be discussed again as the 2013 tournament schedule is finalized.

#### 5 Handicap and Rules Report:

- Nothing to report

#### 6 Treasurer's report:

- Ron distributed the financial report showing projected year end results. The projected net 2012 gain/loss would be about breakeven (\$42) with a year-end balance projection of \$5816.90. Several small bills are outstanding and corrected still have to be made before these projections are final.

#### 7 Professional Report:

- Nothing to report

#### 7 Old/New Business:

- Group felt the 2013 membership fee should stay the same as 2012.
- Kieran will develop the 2013 membership mailing and get to AAA by the end of December so the bills can be mailed out the beginning of 2013 (**Question – do we need a formal Board vote to approve the 2013 membership dues , I'd think so, can we do via email**)
- Some trophies are being repaired and an interclub base is being changed
- Group discussed the location of the Spring banquet (Topstone vs Maneelay's). This will be discussed in January along with the date of the first Mens Club event.
- Group discussed ways to inform members of rain/frost/fog delays. It was felt Casey should handle this.
- If the Board needs any help, Andrew offered his assistance. This will be discussed in January.

**9 Adjournment:**

- Meeting ended at 7:00 pm.

**Next meeting dates:**

- January 9, 2013 – South Windsor Recreation Center

**Respectfully submitted by Joe Staszowski.**